



Governing Board Members

Mr. Matthew D. Balzarini, President – Mr. David Pombo, Clerk
Mr. Colin Clements – Ms. Sharon Lampel – Mr. Shane Nielson

Committee Meeting Agenda

District Office, Board Room

111 S. De Anza Blvd., Mountain House, CA 95391

October 20, 2015

6:30 P.M. – Facilities Use Committee Meeting

- I. Call to order at _____ P.M.
- II. Roll call: Matthew Balzarini, Chair ____; Shane Nielson, Board Member ____ Alvina Keyser, CBO-Staff ____; James Nolan, DMOT-Staff ____; Airika Smith-Payne, Community Member ____; Corey Strock, Community Member ____
- III. Facility Use Update
 - A. Facility Use Minutes, 9/10/2015
 - B. Denied Application
 1. MH Muslims Organization
 2. Royal Kings
 - C. Unapproved Use Notifications
 - D. Change of Tier Status Notification – Kam Learning Center to Tier 3
 - E. CivicPermit Software Update
 - F. Reimbursement to Organization(s)
- IV. Finance Report
 - A. Staff Hours Report
- V. Information and Discussion Items
 - A. Facility Use Handbook
 - B. MHHS Athletics – Confirmation of schedules affecting two organizations
 1. MH Youth Basketball
 2. Xplosion Volleyball
 - C. AAU Membership – MHHS Coach Application
 - D. Custodial – Additional Clean-up Time
 - E. Application Process for Fundraising and Charity Events
- VI. Action Items
 - A. Tier 2A Request for Fee Reduction – MH Youth Basketball
Approved: ____ Not Approved: ____
 - B. Tier 2A Request for Fee Reduction – Wolverines
Approved: ____ Not Approved: ____

C. West Coach Soccer Ice-Cream Truck

Approved: ____ Not Approved: ____

VII. Receiving Public Comments

VIII. Future Agenda Topics and Meeting Dates

IX. Adjournment of the Facilities Use Committee Special Meeting of the Lammersville Unified School District,
October 20, 2015 at _____ P.M.

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Lammersville Unified School District

Online Facility Use Permits

Logged in as Alvina Keyser

- My Permits
- Insurance Policies
- Calendar
- Reports
- Settings

Quick Find: Permit # [Go](#)

Facility Usage Report

Other Reports

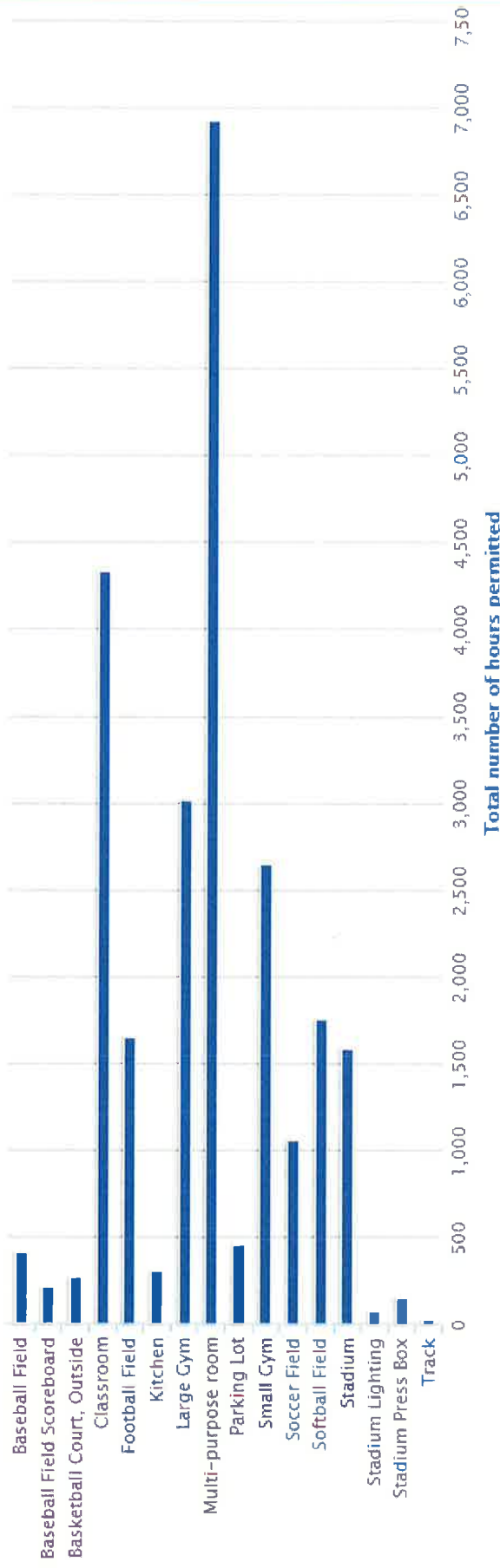
From To Site All Sites

Group All Groups

Status All Statuses

[View Report](#)

Facility Usage



Hours

III - 10/20/2015

Lammersville Unified School District

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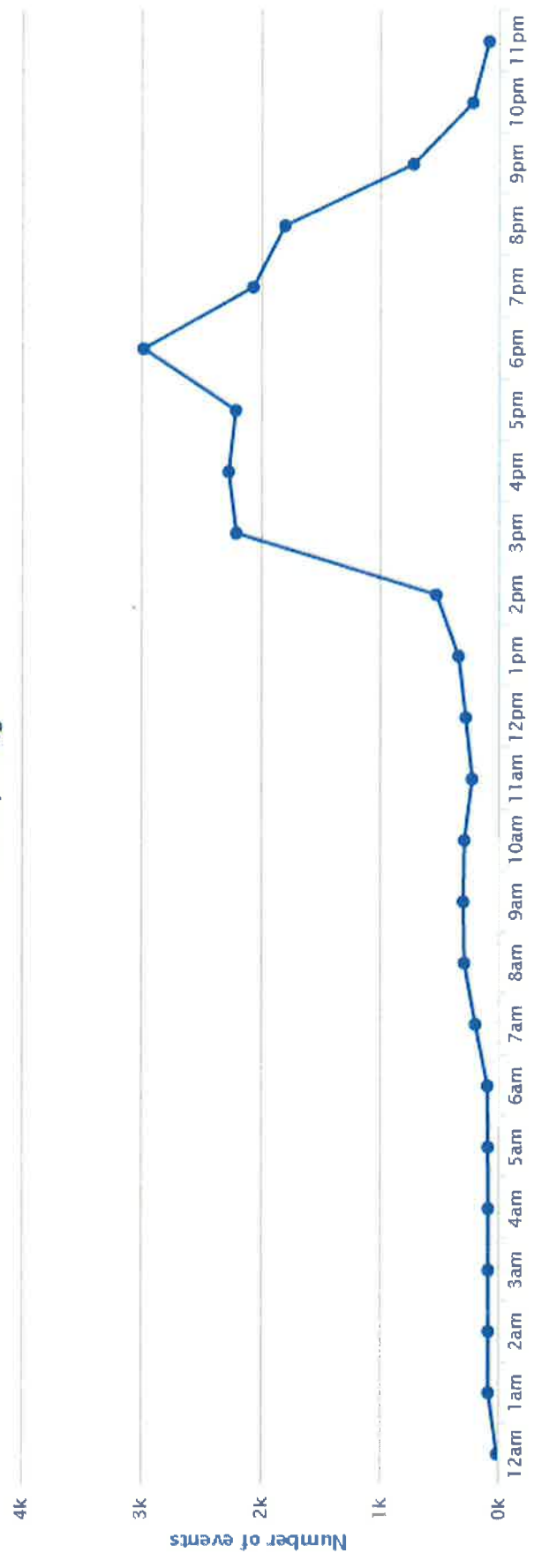
Hourly Usage Report

Other Reports

From To Site Group Status

[View Report](#)

Hourly Usage



Events



Dr. Kirk Nicholas
Superintendent

-AMMERSVILLE
Unified School District

Governing Board Members
Mr. Matthew D. Balzarini, President – Mr. David Pombo, Clerk
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III - A
10/20/2015

Committee Meeting Minutes

District Office, Board Room
111 S. De Anza Blvd., Mountain House, CA 95391
September 10, 2015
6:30 P.M. – Facilities Use Committee Meeting

- I. Call to order a 6:31 P.M.
- II. Facility Use Members present included: Matthew Balzarini, Shane Nielson, Alvina Keyser, James Nolan, and Corey Strock is present. Airika Smith-Payne was absent.
- III. Facility Use Update
 - A. Facility Use Minutes, 8/24/2015
 - B. Denied Application – no update.
 - C. Unapproved Use Notifications – no update.
 - D. Change of Tier Status Notification – no update.
 - E. High School Turf/Track – no update.
 - F. Additional Law Enforcement Patrols – no update.
 - G. CivicPermit Software Update – plan to meet with representative with company, Facility Use Committee chairperson, and Business Services.
 - H. Reimbursement to Organization(s) – no update.
- IV. Finance Report
 - A. Staff Hours Report – Alvina reported that Lori Robertson has been spending considerable amount of time, lately she spent 3 hours per day since the last meeting.
- V. Information and Discussion Items
 - A. Facility Use Handbook – The Board will come back later on the language and decide it.
- VI. Action Items
 - A. Tier 1 Facility Use Organization Applications Submitted for Indoor Use – Sites continue to enter their activities into Civic Permits.
 - B. Tier 2A Facility Use Organization Applications Submitted for Indoor Use
Approval was granted for MH Flag Football for Royal Affair, MH Pack 511 for Cub Scout and Montessori School of Mountain House for Graduation Day and Winter Concert. The Board said that we need to talk to the software for better process and do not want any organization to come in and monopolize. This item should be on the Board Agenda and the Board needs to know that this action has been taken, and that we superseded the rule listed in the handbook. We are giving up time equally among the three organization for use and the committee will come back and revisit the policy in the handbook to make a recommendation to the full board so it is fair and equitable. The committee asked the three organizations Wolverines, Royal Kings, and MHSI to meet with Lori Robertson, Business Services Secretary to find a way for all the three organizations to have a fair days and times.
 - C. Tier 2B Facility Use Organization Applications Submitted for Indoor Use
Approval of MH Muslims Association and Hindu Swayam Sevak Sangh organizations pending availability of custodial coverage.
 - D. Tier 3 Facility Use Organization Applications Submitted for Indoor Use
Approval: Mountain House Monkeys Preschool & Childcare, Renegades Travel Baseball Team until December 31, 2015, Kungang Taekwando.
Not approved: USA Gymnastics West Coast Training Center in April per district's recommendation.

- E. Barbara Whatcott Youth Ballet Permission to Store Belongings - Mats
Approved: A contract stating that this is a temporary agreement and a consent form for the belongings must be signed.
 - F. Tae-Kwondo Organization Permission to Store Belongings - Mats
Approved: A contract stating that this is a temporary agreement and a consent form for the belongings must be signed.
 - G. Kam Learning Center Permission to Store Belongings – Printer & Supplies
Approved: A contract stating that this is a temporary agreement and a consent form for the belongings must be signed. It is pending site approval and modified cost for smaller resource room.
- VII. Receiving Public Comments: Reno Ursal mentioned that most of the kids who graduate from AAUU are the kids that represent the high school. It is imperative that they get quality gym time as they want to give the money to the district rather than going out of Mountain House. Facility Committee fully supports the organizations that are supporting youth sports.
- VIII. Future Agenda Topics and Meeting Dates
- A. Facility Use Meeting, Tuesday, October 20, 6:30 P.M.
- IX. Adjournment of the Facilities Use Committee Meeting of the Lammersville Unified School District, September 10, 2015 at 7:55 P.M.

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IV-10/20/15

Use of Facility (UOF) Collection

(July 1, 2015 - October 15, 2015)

School Site	Meeting Rooms	Carry Over (14-15)	Revenue	Deposit	Food Svcs Fees	Custodial Fees	Def Rev	Other Exp
District	-	(\$373.07)						
Altamont Elementary School	Classroom Use	\$2,236.66	\$587.04	\$200.00			\$ -	\$ 708.00
Altamont Elementary School	Multi-Purpose Room		\$560.50					
Altamont Elementary School	Field Use	\$730.00					\$ -	\$ -
Bethany Elementary School	Field Use	\$6,659.58	\$80.00				\$ -	\$ -
Bethany Elementary School	Multi-Purpose Room		\$1,002.25	\$200.00		\$280.20	\$ -	\$ -
Lammersville Elementary	Field Use	\$269.56					\$ -	\$ -
Mountain House High School	Multi-Purpose Room		\$311.08				\$ -	\$ -
Mountain House High School	Stadium		\$1,842.50				\$ -	\$ 502.00
Mountain House High School	Small Gym	\$6,933.25					\$ -	\$ -
Mountain House High School	Large Gym						\$ -	\$ -
Mountain House High School	Classroom Use		\$2,229.62	\$200.00			\$ -	\$ -
Questa Elementary School	Field Use	\$9,238.57					\$ -	\$ -
Questa Elementary School	Multi-Purpose Room		\$2,212.23			\$391.94	\$ -	\$ 1,022.00
Wicklund Elementary School	Multi-Purpose Room		\$560.00			\$184.96	\$ -	\$ 560.00
Wicklund Elementary School	Field Use	\$3,482.11	\$250.00				\$ -	\$ 250.00
Wicklund Elementary School	Classroom Use		\$275.68				\$ -	\$ 276.00
UOF Revenue Collected & Expenses		\$29,176.66	\$9,910.90	\$600.00	\$0.00	\$857.10	\$0.00	\$3,318.00
Total UOF Expenses <i>(Food Svcs, Custodial & Other Fees)</i>								\$4,175.10
Grand Total Revenue Collected <i>minus expenses</i>								\$7,192.90
Carry Over (June 2014-Aug 2015)								\$29,176.66
Total Collected <i>(Carry Over+Deferred + Rev)</i>								\$39,087.56

