



**LAMMERSVILLE ELEMENTARY
SCHOOL DISTRICT**

Lammersville Elementary
Wicklund Elementary
Bethany Elementary
William A. Lebo
Superintendent



Established 1877 — Over 125 Years of Educational Success

Governing Board Members

Mr. Matthew Balzarini, President ~ Mr. Shane Nielson, Clerk ~ Mrs. Yolanda Salsedo ~ Dr. Chris Cunningham ~ Dr. Atul Khanna

MEETING MINUTES OF THE GOVERNING BOARD

WEDNESDAY, MARCH 19, 2008

AGENDA

- I. Call to order at 6:00 P.M.
- II. Adjourn to Closed Session at 6:03 P.M. (Closed Session is in regards to Personnel, Expulsion, and Negotiation Matters as permitted under Gov. Code Section 54957, 54957.6 and 54957.1)
- III. Reconvene to Open Session at 7:17 P.M.
- IV. Pledge of Allegiance – Mr. Matthew Balzarini, Board President, called upon Carina Banci to lead the Pledge of Allegiance.
- V. Members Present: Atul Khanna; Matt Balzarini; Chris Cunningham; Shane Nielson; Yolanda Salsedo
Staff Present

William Lebo, Superintendent	Noel Balzarini, Administrative Assistant
Samy D’Amico, Lammersville Principal	Alvina Keyser, Dir. Of Business Svcs.
Kim Parrott, Dir. Of Special Ed.	Mrs. Debbie Burnette, Assist. Supt. Ed. Svcs.
Debbie Wingo, Vice-Principal WES & BES	Keri Buckley, Bethany Principal
Tammy Hurst, 2 nd Grade, BES	Cathy Robertson, Music Teacher, WES
Lesley Watson, Music Teacher, LES	Rose Boynton, Librarian, LES
Sandi Worrell, Special Ed. Teacher, WES	Barbara Healy, 8 th Grade, BES

Others Present:

Manny Penn	Nichica Smith	Shelly Puentas	Jerry Torres
Art Thayer	Colin Clements	Caroline Davila	Celete Farron
Hewitt Moten	Kevin Peters	Jim Lamb	Jennifer Wadsworth
	Bharati Peri	Lavanya Padakandla	Manesha Dhillon

- VI. Report of action taken in Closed Session:
President Balzarini stated that 2 action items took place in closed session. 1-Approval of 0708 salary compensation to the Superintendent be revised to \$115,000 – retro to July of 2007. 2. Approval of the District Superintendent retirement agreement. Both items approved unanimously by the following vote: AYES: 5 ; NOES: 0 ; ABSENT: 0.

MOTION BY: C.Cunningham ; SECOND BY S.Nielson ; : AYES: 5 ; NOES: 0 ; ABSENT: 0 .

- VII. Approval and/or Corrections to the Agenda.

All items were approved as presented with no discussion by the following vote:

MOTION BY: S.Nielson ; SECOND BY C.Cunningham ; : 5 ; NOES: 0 ; ABSENT: 0 .

- VIII. Receiving of Public Comments:

No public comments were received

Superintendent Lebo announced that Principal Buckley has a student presentation for the Board. Principal Buckley introduced Mrs. Healy, 8th grade teacher at Bethany, and some members of her 8th grade class performing the “Character Counts Shuffle”. The 8th grade students and Mrs. Healy had everyone stand up and participate in the shuffle dance.

- IX. Consent Items for Consideration:

A. Approval of Governing Board Meeting Minutes:

- 1. Regular Meeting – February 27, 2008

- 2. Special Meeting – March 3, 2008
- 3. Special Meeting – March 12, 2008
- B. Approval of Warrants as listed
- C. Approval of Budget Revisions
- D. Acceptance of Employee Resignations:
 - 1. Mrs. Kavita Hakim, Bilingual Instructional Aide – Wicklund Elementary School
 - 2. Ms. Rebecca Tynan, 7th Grade Teacher, Bethany Elementary School.
- E. Acceptance of Annual Administrative/Teacher Ratio Report, January 23, 2008
- F. Acceptance of Employee Retirements:
 - 1. Mr. Larry Silveira, 25 Years of Service – District Director of Maintenance, Operations, and Transportation.
 - 2. Mrs. Nancy Hull, 37 Years of Service – Kindergarten Teacher, Lammersville School – All 37 years served in Kindergarten.
- G. Acceptance of \$50 Wells Fargo Matching Donation from Mrs. Joy Dizon to Bethany School.

All items were approved as presented with no discussion by the following vote:

MOTION BY: Y.Salsedo ; SECOND BY: A.Khanna ; AYES: 5 ; NOES: 0 ; ABSENT: 0 .

X. District Administrative Reports

- A. Report on District Facilities..... Mr. Bill Lebo
 - 1. Superintendent Lebo reported that Shea & BFGC architects meet with the District regarding Questa School. No new information came from this meeting and another meeting has been scheduled. No new information from neighborhoods A & B. Mr. Tennant continues with warranty items. We are looking at another gate to help make the Bethany campus more secure, similar to the Wicklund design.
- B. Report on Enrollment October, 2007..... Mr. Bill Lebo
 - 1. Superintendent Lebo reported that District enrollment is up 1 student from last month. This is the slowest growth we've experienced yet. At the kindergarten registration faire Bethany had many students enroll. Wicklund only a few and one for Lammersville. Another class at Bethany school may be needed if Kindergarten enrollment continues to grow. The CDC at Bethany has been notified that the District needs the leased classrooms back for the next school year. A couple of options were given to the CDC for placement of a site for them next year.
- C. School Site Reports
 - 1. Wicklund School..... Mrs. Debbie Wingo
Vice-Principal Wingo reported that Mr. Vergara has been sick. She mentioned that they are focusing on STAR testing. The staff had played the annual basket ball game against the 8th grade students and is happy to say that staff is still undefeated.
 - 2. Lammersville School..... Mr. Samy D'Amico
Principal D'Amico reported that Lammersville hosted the basketball tournament. The Boys A team won 1st place and the Girls A team took 3rd place. LES hosted a cheer clinic and 25 students attended. Open house is on April 3rd from 6:30pm-7:30pm.
 - 3. Bethany School..... Mrs. Keri Buckley
Principal Buckley reported that their 6th grade students were at Science Camp. She went on a day hike and there were no reports of any discipline issues. BES hosted the Pip-Squeak party after school for the younger students. A movie was shown, they did the bunny hop, and participated in other activities. Over 200 students attended and everyone had a wonderful time. In preparation for STAR testing the students are practicing bubbling and working on the prep guides. This Friday is the student of the month assembly at 8:20 for K-3rd and 9:15 for 4th-8th. Some of the 8th grade students will be going to Boston with Mrs. Heally for spring break.
- D. District Business Report..... Mrs. Alvina Keyser
 - 1. Mrs. Keyser reported that the District is looking into increasing developer fees. Negotiations with the teacher's union have begun. The 2nd interim budget is in the packet for approval tonight. The purchase order cut off date will be Tuesday, April 15th.
- E. September, 2007 Cafeteria Report..... Mrs. Alvina Keyser
 - 1. Mrs. Keyser reported that the ending balance is \$2,990 and it is doing okay. Salaries must be paid through June. A new freezer and dishwasher were installed at Lammersville School.
- F. District Special Education Report..... Mrs. Kim Parrott
 - 1. Mrs. Parrott reported that there are 201 students in the District receiving services. There are 34 students placed out of District. She provided a handout with new

enrollment numbers and the breakdown on services. Resource students that will transition to high school will have an orientation on 4/2/08. Federal Special Education funding may be pulled due to the budget crisis. We will hold interviews this week for another psychologist intern for the 0809 school year.

Trustee Khanna departs at 8:45pm.

G. District Curriculum Report..... Mrs. Debbie Burnette

1. Mrs. Burnette reported the science curriculum adoption is concluding. There will be a vote on 4/18/08 and a presentation in May to the Board. The math adoption process will begin in August. The teachers would like the curriculum to use next year as a pilot. The adult English Learners Class with Miss Gomez is going very well.

H. District Report on Superintendent Search Progress..... Mr. Bill Lebo

1. Superintendent Lebo reported that the brochure is complete and the advertisements will be published soon.

XI. Governing Board Reports:

President Balzarini mentioned he attended would like to have a Board Visitation day on Wednesday, April 9, 2008.

XII. Governing Board Action Items:

A. **Consider/Approval of Unification Report Prepared by Mr. Art Thayer, Consultant, School Facilities Planning & Management. (this item was moved to the top of the agenda)**

This item had a MOTION BY: S.Nielson; SECOND BY: C.Cunningham with the following discussion: Mr. Art Thayer explained that the enrollment projections ended in 2012 because the numbers wouldn't be that accurate for a longer projection and the State currently projects 5 years out. The 2012 projection is not for housing students but to begin the construction process with the new Governing Board.

This item was approved with the following vote: AYES: 5; NOES: 0; ABSENT: 0 ABSTAIN: 0

B. **Consider/Approval of Authorization to Proceed with Next Steps of District Unification Process. (this item was moved to the top of the agenda)**

This item had a MOTION BY: C.Cunningham; SECOND BY: A.Khanna with the following discussion: Superintendent Lebo recommended continuing the relationship with Mr. Thayer to assist the District as we move through the process of unification. This action item had the following discussion: Trustee Salsedo asked how much the services would be for Mr. Thayer. Superintendent Lebo responded that a new contract was presented based on time/travel with a suggestion to add "not to exceed \$10,000 to \$15,000 for the end of this current school year".

Trustee Cunningham made another motion to rescind her previous motion, second by S.Nielson with the following vote AYES: 5; NOES: 0; ABSENT: 0 . ABSTAIN: 0

Trustee Cunningham made a motion to approve this item with the additional statement "not to exceed \$10,000 for the 0708 school year. Trustee Nielson seconded the motion with the following vote: AYES: 5; NOES: 0; ABSENT: 0 . ABSTAIN: 0

C. **Consider/Approval of Second Interim Fiscal Report.**

This action item was approved with no discussion by the following vote:

MOTION BY: C.Cunningham; SECOND BY: S.Nielson; AYES: 4; NOES: 0; ABSENT: 1A.K. ABSTAIN: 0

D. **Consider/Approval of Agreement for Services with Richard Gonzalez & Associates to Assist with Immediate Facilities Planning Needs.**

This action item had the following discussion: Trustee Salsedo would like to ensure the firm has adequate insurance.

This item was approved and amended pending positive reference checks by the following vote:

MOTION BY: Y.Salsedo; SECOND BY: C.Cunningham; AYES: 4; NOES: 0; ABSENT: 1A.K. ABSTAIN: 0

E. **Consider/Approval of Agreement for Services with Stuart & Associates to assist with School Construction Funding Matters.**

This action item had the following discussion: Trustee Salsedo would like to ensure the firm has adequate insurance.

This item was approved and amended pending positive reference checks by the following vote:

MOTION BY: Y.Salsedo; SECOND BY: C.Cunningham; AYES: 4; NOES: 0; ABSENT: 1A.K. ABSTAIN: 0

F. **Consider/Approval of Governing Board Resolution 07-08-11 Identifying District Representative to Certify and Act as Liaisons with the State Allocation Board (SAB), Office of Public School Construction (OPSC), and Department of State Architects (DSA): Mrs.**

Alvina Keyser, Director of Business Services and Mr. William A. Lebo, District Superintendent.

This item was approved with no discussion by the following vote:

MOTION BY: S.Nielson; SECOND BY: Y.Salsedo; AYES: 4; NOES: 0; ABSENT: 1A.K. ABSTAIN: 0

G. Consider/Approval of Governing Board Resolution 07-08-12 Regarding the Filing of School Construction Application with Appropriate State Agencies.

This item was approved with no discussion by the following vote:

MOTION BY: S.Nielson; SECOND BY: Y.Salsedo; AYES: 4; NOES: 0; ABSENT: 1A.K. ABSTAIN: 0

H. Consider/Approval of 2008 Summer School Program at Wicklund Elementary School.

This item was approved with no discussion by the following vote:

MOTION BY: Y.Salsedo; SECOND BY: C.Cunningham; AYES: 4; NOES: 0; ABSENT: 1A.K. ABSTAIN: 0

I. Consider/Approval of Basic Core Music Program – Da Capo Methods – for Band and Instrumental Music Classes. (this item was moved to the top of the agenda)

Mrs. Lesley Watson, Music Teacher at Lammersville School, presented the Da Capo Methods sample books to the Board. She indicated that we currently do not have curriculum in place for Beginning Band Flute, Clarinet, Trombone, Saxophone, and Trumpet.

This item was approved with no discussion by the following vote:

MOTION BY: C.Cunningham; SECOND BY: S.Nielson; AYES: 5; NOES: 0; ABSENT: 0. ABSTAIN: 0

A MOTION BY: S.Nielson to approve the addition of item J. to the agenda, SECOND BY: C.Cunningham with the following vote: AYES: 5; NOES: 0; ABSENT: 0. ABSTAIN: 0

J. Consider/Approval of Adoption of the Essential Elements 2000 for Strings Method Book. (this item was moved to the top of the agenda)

Mrs. Cathy Robertson presented some samples of the proposed curriculum. This item was approved with no discussion by the following vote:

MOTION BY: A.Khanna; SECOND BY: Y.Salsedo; AYES: 5; NOES: 0; ABSENT: 0. ABSTAIN: 0

XIII. Information and Discussion Items:

- A. Statement of Economic Interests – Form 700 – Due to District Wednesday, March 19th
- B. Board Member Donation to Lammersville School Foundation Kenneth A. Olds Scholarship Fund - \$50

XIV. Calendar of Events:

- A. Monday – Friday, March 24th – 28th Spring Break – No School
- B. Thursday, April 3rd Lammersville School Open House
- C. Saturday, April 19th WHIZ Kids Event, Lammersville School
- D. Tuesday, April 22nd 5th Grade DARE Graduation, Wicklund School
- E. Tuesday, April 22nd STAR Testing Begins- Grades 2 – 8
- F. Tuesday, April 22nd Special Governing Board Meeting
Superintendent Candidate Review – Closed Session
- G. Wednesday, April 23rd Next Regular Governing Board Mtg. – Wicklund 5:00P.M.
- H. Friday/Saturday, May 2nd & 3rd Special Governing Board Meeting
Superintendent Candidate Interviews – Closed Session

Adjournment of Regular Meeting, March 19, 2008, at 9:35 P.M. Approved by the following vote:

MOTION BY: S.Nielson ; SECOND BY: Y.Salsedo ; AYES: 4 ; NOES: 0 ; ABSENT: 1A.K .

Respectfully submitted,

_____, Secretary

Approved and ordered entered into the

Proceedings of the District on April 23, 2008. _____, Clerk