



# LAMMERSVILLE ELEMENTARY SCHOOL DISTRICT

Lammersville Elementary  
Wicklund Elementary  
Bethany Elementary  
Dale Hansen  
Superintendent



Established 1877 — Over 125 Years of Educational Success  
Governing Board Members

Mr. Matthew Balzarini, President ~ Mr. Shane Nielson, Clerk ~ Mrs. Yolanda Salsedo ~ Dr. Chris Cunningham ~ Dr. Atul Khanna

## MEETING MINUTES OF THE GOVERNING BOARD WEDNESDAY, AUGUST 27, 2008

### AGENDA

- I. Call to order at 6:30 P.M.
- II. Adjourn to Closed Session at 6:31 P.M. (Closed Session is in regards to Personnel, Expulsion, and Negotiation Matters as permitted under Gov. Code Section 54957, 54957.6 and 54957.1)
- III. Reconvene to Open Session at 7:08 P.M.
- IV. Pledge of Allegiance – Mr. Matthew Balzarini, Board President, Lead the Pledge of Allegiance.
- V. Members Present: Matthew Balzarini; Chris Cunningham; Shane Nielson; Yolanda Salsedo.  
Members Absent: Atul Khanna.

#### Staff Present

Dale Hansen, Superintendent	Noel Balzarini, Executive Assistant
Debbie Burnette, Assist. Supt. Ed. Svcs.	Alvina Keyser, Director of Business Svcs.
Samy D'Amico, Principal – LES	Kim Parrott, Director of Special Ed.
Maria Bordanaro, Vice-Principal – BES	Keri Buckley, Principal – BES
Signe McIntire, Supervisor of Transp.	Lem Vergara, Principal – WES
Debbie Wingo, Vice-Principal – WES	Rose Boynton, Librarian – LES
Samantha Howard, Inst. Aide – WES	Tammy Hurst, 2 <sup>nd</sup> Grade Teacher - BES

#### Others Present:

Sgt. Perkins	Colin Clements	Dave Sargent	
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- VI. Report of action taken in Closed Session: No Action Taken in Closed Session.
- VII. Approval and/or Corrections to the Agenda.  
Superintendent Hansen reported there were updates to the agenda:  
X.1 & 3 to include donations to Wicklund and Lammersville School.  
XII. H. Consider/Approval of Changing the September Regular Board meeting to Wednesday, September 17, 2008.  
XIII. I. Consider/Approval of Certificated Hire – Mr. Richard Holbrook - .05fte Physical Education Teacher at Wicklund School.  
XIII. J. Consider/Approval of Classified Hire – Ms. Lydia Oliver – 4 hour Instructional Aide at Lammersville School.

MOTION BY: Y.Salsedo; SECOND BY: C.Cunningham; :4; NOES: 0 ; ABSENT: 1 A.K.

- VIII. Receiving of Public Comments:  
Mr. Clements noted that Altamont/Questa Schools were not on this evening's agenda. Mr. Clements also questioned if the Board would allow access to the school facilities to hold a forum for the community to meet the candidates for the Governing Board election.
- IX. Consent Items for Consideration:
  - A. Approval of Governing Board Meeting Minutes:
    1. Regular Meeting – July 30, 2008
    2. Special Meeting – August 6, 2008
    3. Special Meeting – August 18, 2008
  - B. Approval of Warrants as listed: (See attached List)
  - C. Approval of Budget Revisions: (See Attachment)

D. Approval of Contract with Mrs. Jill Cox, Occupational Therapist, for the 2008-2009 School Year.

E. Approval of Donations:

1. Wicklund & Lammersville Schools ASB Sports Fund - \$500 to each site from Tracy Futbol Club
2. Wicklund School Miss Gomez Student Activity Fund - \$160 from the following Families: Frazier; Teruya; Vales; Lam; Collins; Nguyen; Vanderveen; Anrich.
3. Wicklund School \$30 to Mrs. Ruiz-Gutierrez's class & \$20 to Mrs. Marks class from the Bly Family

All items had a MOTION by S.Nielson; SECOND by C.Cunningham with the following: Trustee Salsedo asked Mrs. Keyser if the water bill has changed since the repairs were completed on the valve. Mrs. Keyser responded that it has not show a difference yet. This item was approved by the following vote: AYES: 4 ; NOES: 0 ; ABSENT: 1A.K.

X. District Administrative Reports

- A. Report on District Safety Report..... Mr. Dale Hansen  
Superintendent Hansen reported that Sgt. Perkis was present tonight to give a report on school safety and when to report incidents. Sgt Perkis reported that Lt. Williams was unable to attend this evening and requested him to come in his place. Sgt. Perkis has been on the job for 20 years and is currently an investigator for the San Joaquin County Sheriff's Department. He stated that if there are any issues of concern to contact their office immediately. The Deputies take the school calls very seriously, for example: for weapons on campus or graffiti. There are two different types of graffiti; Tagging and Gang Graffiti. (He passed around photos of samples of the different types of graffiti). Any report of graffiti should be documented, reported, and removed right away. Sgt Perkis stressed the need to attack the problem while it is small. Sgt. Perkis mentioned that the Deputies were hand selected for the Mountain House community and are well trained to support our needs. Please call the office for any needs, no matter how minor they are. The Deputies have flexible hours to change for the needs of the school. The point of contact would be Lt. Williams or Sgt. Perkis at 468-4400.
- B. Report on District Facilities..... Mr. Dale Hansen  
Superintendent Hansen reported that Mr. Tennant is ill this evening and could not attend the meeting. Lammersville School will be rekeyed this weekend so the doors will have the capabilities to be locked from the inside. The cameras are up over the gas tanks and will hopefully be a deterrent to save our fuel. The T1 trailer will be removed soon. We have been in contact with J.L. Bray to work on the paint issue at Bethany.
- C. School Site Reports
  1. Wicklund School..... Lem Vergara  
Principal Vergara reported that school has been in session for two weeks and the teachers have been getting to know the students and families. He gave a pep talk to the each grade level to go over the expectations of the school year and it went well. We have the E.L. program in full swing, with lots of assessments going on. Back to School night had a good turn out. 9/17/08 is picture day if the Board will be taking pictures again this year.
  2. Bethany School..... Mrs. Keri Buckley  
Principal Buckley reported that Bethany School had a very smooth opening compared to last year. The lunches are being served in the lunch room, soap dispensers were added in the multi-use room because the students play before they eat. An opening assembly was given on the first day of school that Mrs. Bordanaro created and played a powerpoint presentation to the students, starring some of the students. The presentation showed the correct procedures to follow to make them clear for all to understand. It was well received by the students. D.I.T. – Differentiated Instruction Time has been established at our site. It is a 40 minute period done three times a week to all E.L. students in a small group. Edusoft training was today and it was very exciting to see the data we could retrieve. The Back to School night went very well.
  3. Lammersville School..... Mr. Samy D'Amico  
Principal D'Amico reported that it was great to be back to school. He thanked the Board for the opportunity to be the Summer School Principal and thanked Mrs. Buckley for finishing up the last couple weeks of it. He reported that he has two new hires: Mrs. Edwards, with 9 years of teaching experience; and Miss Uhlich which is a new teacher that is full of energy. Back to School Night was successful at Lammersville. Students and Parents attended. This year there is a theme for school: Eiro – Greek word meaning

to join, or connect. The goal would be to have everything join together, such as attendance to learning, parent to school. The School will work hard to communicate with parents and staff on the goals. If you walk around the campus you will see different signs about connections.

- D. Report on Enrollment August, 2008..... Mr. Dale Hansen  
Superintendent Hansen reported that he will add the start date numbers to this report as a comparison. The District is up 140 students: 1585 to 1725. If more Kindergarten students come we will have to open another class at Wicklund or look at losing the CSR benefit.
- E. District Business Report..... Mrs. Alvina Keyser  
Mrs. Keyser reported that the county approved our budget. She has been working on year closing and is pleased to see the Special Ed. Encroachment is \$361,000 instead of \$500,000. We are finally receiving ADA for our increase of numbers. The State may remove funding for the staff in service days – these days are built into the contract and will need to be removed if the state moves forward. Mrs. Keyser asked if the Board would like to receive the fiscal reports in email. President Balzarini mentioned he would like to receive them.
- F. Closing Cafeteria Report 2007-09..... Mrs. Alvina Keyser  
Mrs. Keyser reported that in June the salaries were higher with little revenues coming in due to retros. Overall, the cafeteria account is doing well. New one-time purchase equipment was needed at Lammersville School which brought our ending balance to negative \$7,784.64.
- G. District Special Education Report..... Mrs. Kim Parrott  
Mrs. Parrott reported that the numbers in special education all always changing. There are currently 192 students in the program. Many moved out but were quickly replaced with new students moving into our District. SDC classes lost the most students but Resource is up. The new speech therapist had an idea to work with the Kindergarten/1<sup>st</sup> grade teachers to incorporate some training into their classrooms to help the students. The CASEMIS report has been cleaned up. Trustee Cunningham asked what a push-in aide was. Mrs. Parrott responded that this position is also called a transition aide which is someone who works with an autistic student 1:1 that is transitioning to general education.
- H. District Educational Services Report..... Mrs. Debbie Burnette  
Mrs. Burnette reported that the Adult English classes will be resuming. All adult participants will take a pledge to help their child read or write in English. Six students are currently taking geometry at West High school. They are able to take the Tracy bus in the morning and our bus drive picks them up after first period and returns them to our schools. The GATE program will be offering a new public speaking class to be taught by Mrs. Scaffidi. Thanks to Mrs. Hurst, we will be holding a GATE parent’s information night to go over what the GATE program entails. Our new teachers are enrolled in the BTSA program: 5 1<sup>st</sup> year teachers and 14 2<sup>nd</sup> year teachers. On September 5<sup>th</sup> we are holding a BTSA dinner kick off at Wicklund. Curriculum Council begins in September on the same day as the Board meeting from 3:300 – 4:30pm. Mrs. Burnette thanked President Balzarini and Trustee Cunningham for their attendance at all the curriculum councils over the past two years.
- I. Preliminary District STAR 2008 Testing Results.....Mrs. Debbie Burnette  
Mrs. Burnette handed out information with preliminary results as of Friday, 8/22/08. The handouts included two charts with where students within the District scored by grade level.

XI. Governing Board Reports:

President Balzarini mentioned that the theme for the meeting has been safety and wanted to stress that enforcement is extremely important. This request is coming from him as a parent and Board Member – please catch it early.

XII. Governing Board Action Items:

A. **Consider/Approval of Quote to Install a New Cooling System for the District’s Data Center Located at Wicklund School.**

Superintendent Hansen mentioned that Mr. Tennant was not present this evening and would like to table this item until he could provide a report to the Board. This item had a MOTION TO TABLE BY: S.Nielson; SECOND BY: C.Cunningham with no discussion. This item was tabled with the following vote: AYES:4; NOES: 0; ABSENT: 1 A.K. ABSTAIN: 0; Motion carries.

B. **Consider/Approval of Revised Board Policy and Administrative Regulation BP1330 & AR1330 Regarding the Use of School Facilities.**

This item had a MOTION TO APPROVE WITH THE REQUESTED CHANGES AND MODIFICATIONS TO BE BROUGHT BACK TO THE NEXT MEETING BY: Y.Salsedo; SECOND BY: S.Nielson with no discussion. This item was approved with the following vote: AYES:4; NOES:0; ABSENT: 1 . ABSTAIN:0 Motion carries.

**C. Consider/Approval of Revised Board Policy and Administrative Regulation BP5136 & AR5136 on Gang Prevention and Intervention Measures.**

This item had a MOTION TO APPROVE BY: Y.Salsedo; SECOND BY: S.Nielson with no discussion. This item was approved with the following vote: AYES:4; NOES: 0; ABSENT: 1 A.K.; ABSTAIN: 0 Motion carries.

**D. Consider/Approval of Contract with CSBA to Update the Lammersville Elementary School District Policy Manuals – A Three (3) Day Training Workshop will be Provided at Our Facility and a Draft Manual for Board Review and Adoption.**

This item had a MOTION TO APPROVE BY: Y.Salsedo; SECOND BY: C.Cunningham with no discussion. This item was approved with the following vote: AYES:4; NOES: 0; ABSENT: 1A.K.; ABSTAIN: 0 Motion Carries.

**E. Consider/Approval of Adjourning Regular Session to Public Hearing on Preliminary Environmental Assessment for a New K-8 Elementary School Site.**

This item had a MOTION TO APPROVE BY: S.Nielson; SECOND BY: Y.Salsedo with no further discussion. This item was approved with the following vote: AYES:4; NOES: 0; ABSENT: 1A.K.; ABSTAIN: 0 Motion Carries.

Public Hearing was held to discuss the preliminary environmental assessment for the new K-8 school.. No Public came forward with comments.

**F. Consider/Approval of Closing the Public Hearing and Returning to Regular Session.**

This item had a MOTION TO APPROVE BY: S.Nielson; SECOND BY: C.Cunningham with no discussion. This item was approved with the following vote: AYES:5 ; NOES: 0; ABSENT: 1AK; ABSTAIN: 0 Motion Carries.

**G. Consider/Approval of Preliminary Environmental Assessment for Questa Elementary School.**

This item had a MOTION TO APPROVE BY: S.Nielon; SECOND BY: C.Cunningham with the no discussion. This item was approved with the following vote: AYES:4; NOES: 0; ABSENT: 1AK; ABSTAIN: 0 Motion Carries.

**H. Consider/Approval of Automatic Changing the September Regular Board meeting to Wednesday, September 17, 2008.**

This item had a MOTION TO APPROVE BY: Y.Salsedo; SECOND BY: C.Cunningham with no discussion. This item was approved with the following vote: AYES:4; NOES: 0; ABSENT: 1AK; ABSTAIN: 0 Motion Carries.

**I. Consider/Approval of Certificated Hire – Mr. Richard Holbrook - .5FTE Physical Education Teacher at Wicklund School.**

This item had a MOTION TO APPROVE BY: S.Nielson; SECOND BY: C.Cunningham with no discussion. This item was APPROVE with the following vote: AYES:4; NOES: 0; ABSENT: 1AK; ABSTAIN: 0 Motion Carries.

**J. Consider/Approval of Classified Hire – Ms. Lydia Oliver – 4 hour Instructional Aide at Lammersville School.**

This item had a MOTION TO APPROVE BY: C.Cunningham; SECOND BY: Y.Salsedo with no discussion. This item was approved with the following vote: AYES:4; NOES: 0; ABSENT: 1AK; ABSTAIN: 0 Motion carries.

**XIII. Information and Discussion Items:**

- A. Superintendent Hansen thanked the staff and board participation on the ideas and recommendations for the design of Questa School.
- B. Governing Board Goal Session was successful for Superintendent Hansen to learn where the Board’s direction is going and future needs of the District.
- C. Superintendent Hansen mentioned the possible future District need for a School Nurse as the District grows. He will research job descriptions and make recommendations that would benefit the District.

**XIV. Calendar of Events Were Reviewed:**

- A. Monday, September 1<sup>st</sup> .....School Holiday – Labor Day
- B. Wednesday, September 24<sup>th</sup>.....Next Regular Governing Board Meeting

Adjournment of Open Session, August 27, 2008, at 9:37 P.M. Approved by the following vote:

MOTION BY: Y.Salsedo; SECOND BY: S.Nielson; AYES: 4 ;NOES: 0 ; ABSENT: 1AK.

Respectfully submitted,

\_\_\_\_\_, Secretary

Approved and ordered entered into the

Proceedings of the District on September 17, 2008. \_\_\_\_\_, Clerk