



**LAMMERSVILLE ELEMENTARY
SCHOOL DISTRICT**

Lammersville Elementary
Wicklund Elementary
Bethany Elementary
William A. Lebo
Superintendent



Established 1877 — Over 125 Years of Educational Success

Governing Board Members

Dr. Chris Cunningham, President ~ Dr. Atul Khanna, Clerk ~ Mrs. Yolanda Salsedo ~ Mr. Matthew Balzarini ~ Mr. Shane Nielson

MEETING MINUTES OF THE GOVERNING BOARD

WEDNESDAY, DECEMBER 12, 2007

AGENDA

- I. Call to order at 6:05 P.M.
- II. Adjourn to Closed Session at 6:06 P.M. (Closed Session is in regards to Personnel, Expulsion, and Negotiation Matters as permitted under Gov. Code Section 54957, 54957.6 and 54957.1)
- III. Reconvene to Open Session at 7:01 P.M.
- IV. Pledge of Allegiance – Dr. Chris Cunningham, Board President
- V. Members Present: Matt Balzarini; Yolanda Salsedo; Chris Cunningham; Shane Nielson
Staff Present:

William Lebo, Superintendent	Noel Balzarini, Administrative Assistant
Lem Vergara, Wicklund Principal	Alvina Keyser, Dir. Of Business Svcs
Samy D’Amico, Lammersville Principal	Keri Buckley, Bethany Principal
Debbie Wingo, Vice-Principal WES & BES	Kim Parrott, Dir. Of Special Ed.
Debbie Burnette, Director of Curriculum	Rose Boynton, Librarian, LES
Roxanne Felver, Payroll & Benefits	Doris Unsod, Facilities Planner
Tammy Hurst, 2 nd Grade Teacher – BES	Traci Mitchell, 8 th Grade Teacher – WES
Sandi Worrell, Learning Center – WES	Roxanne Felver, Payroll/Benefits

Others Present:

Colin Clements	Caroline Davila	Danielle MacMurchy	James Lamb
Hugh McLaughlin	Candace McLaughlin	David Brown	Celeste Farron
Norris Mitchell			

- VI. Report of action taken in Closed Session:
No action taken in Closed Session.
- VII. Annual Reorganization of Governing Board Officers
 - A. Nomination for Board President: Trustee Nielson nominated Trustee Balzarini for President, Second by Trustee Salsedo and passed with 4 Ayes, with 1 Absent.
 - B. Nomination for Board Clerk : Trustee Balzarini nominated Trustee Nielson for Board Clerk, Second by Trustee Salsedo and passed with 4 Ayes, with 1 Absent.
 - C. Nomination for Representative to County Committee of District Representation: Trustee Salsedo nominated Trustee Cunningham, Second by Trustee Nielson and passed with 4 Ayes, with 1 Absent.
 - D. Nomination for Board Secretary: Trustee Cunningham nominated Superintendent Lebo as Board Secretary, Second by Trustee Balzarini and passed with 4 Ayes, with 1 Absent.
- VIII. Announcement/Approval of Governing Board Regular Meeting Dates for 2008.
All items were approved as presented with no discussion by the following vote:
MOTION BY: C.Cunningham ; SECOND BY: Y.Salsedo; : 4 ; NOES: 0 ; ABSENT: 1 A.K.
- IX. Approval and/or Corrections to the Agenda.
 - A. Addition of Item XI. E. Acceptance of \$1,000 donation to Bethany School from West Valley Disposal to replace the 3 stolen tricycles and for sports programs.
 - B. Deletion of Item XIV. J. – Rachel Alford has accepted a position elsewhere.
 All items were approved as presented with no discussion by the following vote:

MOTION BY: S.Nielson ; SECOND BY: C.Cunningham ; : 4 ; NOES: 0 ; ABSENT: 1 A.K.

X. Receiving of Public Comments:
No public comments were received.

XI. Consent Items for Consideration:

- A. Approval of Governing Board Meeting Minutes:
 - 1. Special Meeting – November 8, 2007
 - 2. Regular Meeting – November 14, 2007
- B. Approval of Warrants as listed
- C. Approval of Budget Revisions
- D. Acceptance of Letter of Retirement from Ms. Doris Unsod, Facilities Planner – As of 01/01/08
- E. Acceptance of Donation from West Valley Disposal of \$1,000 to help pay for the stolen tricycles and sports programs.

All items were approved as presented with the following discussion: Trustee Salsedo expressed sincere gratitude to Ms. Unsod for her years of service and hard work she has done for the district. The Board wishes her the best in the future.

MOTION BY: S.Nielson ; SECOND BY: C.Cunninham; AYES: 4 ; NOES: 0 ; ABSENT: 1 A.K.

XII. District Administrative Reports

A. Report on District Facilities..... Ms. Doris Unsod

- 1. Ms. Unsod reported that the developer wants a school but are not showing any money. The Governing Board chose BFGC as the next architect for Questa School. Shea Homes and Doris met with them and see possible designs for this school. Shea was impressed and liked the designs, especially the natural light that entered the classrooms. In neighborhood A, Matthews has pulled out due to lack of funding. They were going to be a small development with about 40 homes.

Trustee Salsedo asked if all the punch list items on Bethany School have been completed since we will be approving the resolution of completion this evening. Ms. Unsod replied that they were 99% complete and if the floor issue in not completed to our satisfaction, we will hold some of the payment or they will reimburse us.

B. Report on Enrollment November, 2007.....Mr. Bill Lebo

- 1. Superintendent Lebo reported that regular education student enrollment has grown 23 students and special education enrollment has grown by 2 students this past month. This will bring the district enrollment from 1495 to 1520. We have begun transferring students to WES from BES in 4th and 6th grades. WES is approaching max capacity in grades 1 and 2 and will be sending new students enrolling in those grades to BES since there is space.

C. School Site Reports

- 1. Wicklund School..... Mr. Lem Vergara
Principal Vergara reported that WES was eligible to apply for the Distinguished Schools Award. He arranged a committee that worked together to complete the application and congratulated them on their hard work to complete the application. He drove to Sacramento to hand deliver the application this week. The star lab was at WES last week and was taught by Mr. Lee. He did an outstanding job. It was enjoyed by all. Vice-Principal Wingo has established an E.L. schedule for all students requiring services. GATE has begun at WES. The student of the month assembly will be tomorrow.

- 2. Bethany School..... Mrs. Keri Buckley
Principal Buckley handed out the discipline report for BES. She reported that the current enrollment is at 650. The star lab is currently at BES and three 3rd grade teachers are running it together. They placed the lab in the Library and it is working wonderfully. Next Tuesday evening will be the BES Instrumental Music Program and on Thursday will be the K-4 General Music & Choir program. The first BES dance will be next Thursday from 3-5pm for the 5th -8th grade students, sponsored by ASB. The music that will be played is in the process of being approved/denied. The character trait of Responsibility is for this month. The 8th grade students are doing a wonderful job of displaying this trait. They performed a “6 pillar shuffle” at the assembly displaying Responsibility. BES has found 4 basketball coaches; 3 BES staff and 1 parent. There was a spectacular turn out at the try-outs for the team. There is a possibility of beginning an intramural program.

Trustee Nielson asked if any of the referrals were unnecessary.

Mrs. Buckley responded that she felt the teachers do as much as they can in the classroom and believe all referrals were necessary.

- 3. Lammersville School..... Mr. Samy D’Amico
Principal D’Amico introduced Ashley McLaughlin, LES ASB President, to provide an update on what is happening with student council and Lammersville. Ashley reported that they have spirit day every Friday where they should wear blue and gold and they added that one Friday a month be a special day like pajama day or sports attire day. LES has just completed an ornament drive for the victims of the Lake Tahoe fire and had packaged up 3 moving boxes full to send. They have also started a canned food drive for the Brighter Christmas foundation. We are having a “Family Dance” for K-8th grade students on Friday from 4-6pm, tickets are \$3 each. Student council will have representatives taking pictures, working the snack bar, and helping out at the dance. Principal D’Amico reported that all administrators have decided to bring in student council members to give reports periodically to show the leadership at school. He handed out the discipline report for LES. Author Steven Riley will be coming to LES for an assembly to show what the process is to write and illustrate a book. He showed the board the book “Ty Cooney”. The LES cheerleaders tried to qualify for nationals but didn’t make it. They are practicing more tricks to try to qualify again in January. Principal D’Amico also mentioned that he was a cheerleader in college. They have established 4 coaches for basketball and will begin tryouts soon.

Superintendent Lebo mentioned to the Board that Principal D’Amico was “arrested” by the Brighter Christmas Foundation and was able to raise \$750 for his bail. He was “nominated” by two teachers at Lammersville.

D. District Business Report.....Mrs. Alvina Keyser

- 1. Mrs. Keyser reports that the first interim report is complete and has consumed much of her efforts this month. All new hires have been accounted for in this report. She handed out to the Board a newsbreak from CASBO mentioning the possibility of mid-year cuts to our budget.

E. November, 2007 Cafeteria Report..... Mrs. Alvina Keyser

- 1. Mrs. Keyser reported that the cafeteria program is doing well. BES is showing more participation. We will be hiring a 2 hour per day dishwasher position; we have had a sub helping in this area until we locate a permanent person. Snack participation is high at BES, especially in the upper grades. At the next meeting a nutrition analysis will be given, if available. There has been no interest in a breakfast program at BES or WES.

F. District Special Education Report.....Mrs. Kim Parrott

- 1. Mrs. Parrott reported that an acronym list was provided, per the Board’s request. A spreadsheet was included in the Board packet to display the distribution of special education students in our district. We have added 11 students in 1 week. There are some children exiting the program, but our numbers are still growing. The SLPA we were going to hire turned us down for another position. Delta College was contacted to see if they could refer more Speech/Language graduates to us, Interns are also a possibility we’re looking into; free of charge-up to 80 hours of service only. At the last special education parents night 6 parents and Trustee Cunningham attended. The speech therapists prepared and presented what parents could do at home to help their child succeed. Stations were set up that gave a hands-on tutorial on what to do. Positive feedback was received. Mrs. Worrell’s class started sending students to Mrs. Parrott for short presentations on what they’ve done.

Trustee Cunningham asked if there was anything we could do to inform more parents about the meetings.

Mrs. Parrott mentioned that Mikki will be working on updated the website and we will be publishing the information in the school newsletters.

A member of the audience mentioned that if Mrs. Parrott provides the information of the next meeting she will post on the MH villages website.

G. District Curriculum Report..... Mrs. Debbie Burnette - Absent

- 1. Mrs. Burnette thanked Trustee Balzarini and Cunningham for participating on the curriculum council. She highlighted two dates to the Board: Monday, 1/14/08 at 3:15pm will be an EL Policy Reclassification Meeting; 1/28/08 Math Publisher Faire from 8-4pm at the County Office of Ed. The GATE classes were published to all students eligible and classes were already being formed. Two teachers present have

volunteered to teach GATE classes; Mrs. Mitchell – Discovery Class and Mrs. Hurst – Art class.

Trustee Salsedo asked if the teachers will receive a stipend for teaching GATE.

Mrs. Burnette responded that we have GATE funds to pay for teachers and supplies, except for the Robotics class. Students are asked to supply \$100 for lab fees. Classes are being offered at all 3 schools and any student may attend at any site.

H. District Report on Information Regarding Unification Consultant Search...Mr. Bill Lebo

1. Superintendent Lebo reported that there is an action item discussing Unification and will hold all comments until then.

XIII. Governing Board Reports:

Trustee Cunningham thanked would like to have a Board Visitation Day on Wednesday, 1/9/08. Mrs. Burnette mentioned that all site administrators will be offsite all day at training.

Superintendent Lebo thanked Trustee Balzarini for his wonderful presentation to the 8th grade classes at BES on the Every 15 Minutes program.

XIV. Governing Board Action Items:

Superintendent Lebo requested to jump to Action Item F and I to allow Mrs. Mitchell to depart.

F. Consider/Approval of Supplemental Core Novel Lists by Grade Level.

This action item was approved with no discussion by the following vote:

MOTION BY: S.Nielson; SECOND BY: C.Cunningham ; AYES: 4; NOES: 0; ABSENT: 1 A.K.

I. Consider/Approval of the 8th Grade Constitution Test Revisions.

Superintendent Lebo mentioned that Mrs. Mitchell revised 3 Constitution tests for the 8th grade students to pass before promoting to high school.

This action item was approved with no discussion by the following vote:

MOTION BY: C.Cunningham; SECOND BY: Y.Salsedo ; AYES: 4; NOES: 0; ABSENT: 1 A.K.

A. Consider/Approval of Governing Board Resolution 07-08-08 for Authorizing the Approval of Change Order No. 4 and the Filing of the Notice of Completion for the Bethany School Construction Project.

This action item was approved with typo corrections by the following vote:

MOTION BY: C.Cunningham; SECOND BY: S.Nielson ; AYES: 4; NOES: 0; ABSENT: 1 A.K.

B. Consider/Approval of the First Interim Fiscal Report Ending October 31, 2007.

This action item was approved with no discussion by the following vote:

MOTION BY: S.Nielson ; SECOND BY: C.Cunningham ; AYES: 4; NOES: 0; ABSENT: 1 A.K.

C. Consider/Approval of Superintendent to Advertise for Facilities Planner Position.

This action item was approved with the following discussion: Trustee Salsedo asked who would assume her current duties until we locate a replacement? Superintendent Lebo responded that he would be the contact until we hire a permanent Facilities Planner.

The action item was approved by the following vote:

MOTION BY: S.Nielson; SECOND BY: C.Cunningham ; AYES: 4; NOES: 0; ABSENT: 1 A.K.

D. Consider/Approval of Contract with School Facilities Planning & Management (Mr. Art Thayer) to Conduct District Unification Study at the Base Cost of \$14,868.

Superintendent Lebo mentioned that Mr. Thayer would complete research on all enrollment numbers, current and projected, meet with TUSD, and if unification is favorable in his research, he would represent our district to the County and State. He would hold a community meeting to discuss the outcome of his findings. Mr. Thayer has worked with Banta and has been through the unification process many times. Funds would be from developer fees collected. Study will be done in 120 days. Expected presentation to the Governing Board would be in March of 2008.

This action item was approved with no discussion by the following vote:

MOTION BY: Y.Salsedo ; SECOND BY: M.Balzarini ; AYES: 4; NOES: 0; ABSENT: 1 S.N.

Superintendent Lebo requested a 2 minute break – 9:02pm- Meeting Resumes 9:05pm.

E. Consider/Approval of District 2006-07 Financial Audit as Prepared by Perry-Smith Accountants, LLC.

This item was approved with no discussion by the following vote:

MOTION BY: C.Cunningham; SECOND BY: S.Nielson ; AYES: 4 ; NOES: 0 ; ABSENT: 1 A.K.

G. Consider/Approval of Revisions to Board Policy 6158 and Administrative Regulation 6158 Regarding Independent Study.

This item was approved with no discussion by the following vote:

MOTION BY: Y.Salsedo; SECOND BY: S.Nielson ; AYES: 4 ; NOES: 0 ; ABSENT: 1 A.K.

H. Consider/Approval of the Lammersville School Library Plan for 2008-2010.

This item was approved with no discussion by the following vote:

MOTION BY: Y.Salsedo; SECOND BY: C.Cunningham ; AYES: 4 ; NOES: 0 ; ABSENT: 1 A.K.

XV. Information and Discussion Items:

- A. CSBA Call for Delegate Assembly Nomination – Due before January 7, 2008 – If any Board Members are interested, please notify the District.

XVI. Calendar of Events:

- A. Thursday, Dec. 20th – Monday, Jan. 7thWinter Break
- B. Thurs/Friday, Dec. 20 & 21..... BES in session – Calendar Make Up Days
- C. Monday, January 7, 2008..... School Resumes
- D. Monday, January 21, 2008.....School Holiday, Dr. Martin Luther King, Jr.
- E. Wednesday, January 23, 2008..... Next Regular Governing Board Meeting

Adjournment of Regular Meeting, December 12, 2007, at 9:17 P.M. Approved by the following vote:

MOTION BY: S. Nielson ; SECOND BY: C.Cunningham ; AYES: 4 ; NOES: 0 ; ABSENT: 1 A.K.

Respectfully submitted,

_____, Secretary

Approved and ordered entered into the
Proceedings of the District on January 23, 2008.

_____, Clerk