



Established 1877 — Over 125 Years of Educational Success

Governing Board Members

Mr. Shane Nielson, President ~ Mr. Ben Fobert, Clerk ~ Dr. Chris Cunningham ~ Dr. Atul Khanna ~ Dr. James Hiramoto

**MEETING MINUTES OF THE GOVERNING BOARD  
WEDNESDAY, DECEMBER 16, 2009**

- I. Call to order at 6:10 P.M.
- II. Adjourn to Closed Session at 6:10 P.M. (Closed Session is in regards to Personnel, and Negotiation Matters as permitted under Gov. Code Section 54957, 54957.6, and 54957.1)
  - A. Conference with Labor Negotiator (GC 54957.6)
    - 1. Employee Organization: CSEA
  - B. Conference with Legal Counsel Regarding Anticipated Litigation
    - 1. Initiation of Litigation pursuant to GC 54956.9(c): One Matter
- III. Reconvene to Open Session at 7:06 P.M.
- IV. Pledge of Allegiance – Mr. Shane Nielson, Board President lead us in the Pledge of Allegiance.
- V. Members Present: Chris Cunningham; Shane Nielson; Atul Khanna; James Hiramoto; Ben Fobert.

Staff Present

Dale Hansen, Superintendent	Noel Balzarini, Executive Assistant
Debbie Burnette, Assist. Supt. Ed. Svcs.	Alvina Keyser, Dir. Business Svcs
Samy D’Amico, LES Principal	Keri Buckley, BES Principal
Lem Vergara, WES Principal	Chantell Tarver, BES Vice-Principal
Sandi Worrell, Teacher – WES	Debbie Wingo, WES Vice-Principal
Rose Boynton, Librarian – LES	Roxanne Felver, Payroll/Benefits
Tammy Hurst, Teacher – BES	Julie Drush, Teacher - BES
Linda Selvidge, Library Clerk - BES	Yolanda Carr, Teacher – BES
	Cindy Sosa, Instructional Aide – LES

Others Present: Members of the staff and community were present.

VI. Student Recognition – Bethany Elementary School

Principal Buckley recognized Andy Garcia as a student that scored a perfect 600 on two CST – Language Arts & Math. Her last year’s teacher Mrs. Drush is here tonight as well as her current teacher, Mrs. Carr. Her mother is Josephine Garcia, a Bilingual Instructional Aide at Bethany School. Ms. Buckley introduced Linda Selvidge, the Bethany Library Club to speak about the breakfast book club. It is due to a grant from Target that made this club possible. Each month she selects a different book and they have breakfast and then they split up in small groups and talk about the book. Ms. Buckley called up the students that were present and gave them a certificate and a coupon for a free meal at Famous Dave’s. Ms. Buckley thanked Mrs. Selvidge for her time and dedication to this program. Mrs. Buckley announced that Medha Kothari, a 6<sup>th</sup> Grade Bethany Student, placed 2<sup>nd</sup> at the County Spelling Bee. She will move on to compete in the State Elementary Spelling Bee in May.

VII. Annual Reorganization of Governing Board Officers:

- A. Nomination(s) for Board President: Trustee Cunningham nominated Shane Nielson  
Election of Board President: Shane Nielson

MOTION BY: CCunningham ; SECOND BY: JHiramoto ; AYES: 5 ; NOES: 0 ; ABSENT: 0

- B. Nomination(s) for Board Clerk: President Nielson nominated Ben Fobert  
Election of Board President: Ben Fobert

MOTION BY: SNielson ; SECOND BY: CCunningham ; AYES: 5 ; NOES: 0 ; ABSENT: 0

- C. Consider/Approval of appointing Mr. Dale Hansen, Superintendent, to Serve as Secretary to the Governing Board:

MOTION BY: SNielson; SECOND BY: BFobert ; AYES: 5 ; NOES: 0; ABSENT: 0

- D. Consider/Approval of appointing Representatives to the Following Committees:
  1. Curriculum Council: Chris Cunningham
  2. Crisis Response: James Hiramoto
  3. Wellness: Atul Khanna
  4. Facility Design Advisory: Shane Nielson, Ben Fobert

MOTION BY: SNielson ; SECOND BY: BFobert ; AYES: 5 ; NOES: 0 ; ABSENT: 0

- VIII. Approval and/or Corrections to the Agenda. One item was added to the agenda: Action Item G: Consider/Approve to Change the January 27, 2010 Board meeting to Wednesday, January 20, 2010.

This Item had a Motion to approve by: CCunningham SECOND BY: SNielson to approve the agenda as amended with AYES: 5; NOES: 0; ABSENT: 0.

- IX. Receiving of Public Comments: No Public Comments were made.

- X. Consent Items for Consideration:

- A. Approval of Governing Board Meeting Minutes:
  1. Regular Meeting – November 18, 2009
- B. Approval of Warrants as listed: (See attached List)
- C. Approval of Budget Revisions: (See Attachment)
- D. Acceptance of the Annual Report on the Collection and Expenditure of Developer Fees for Fiscal Year 2008-2009

Motion by: JH, Seconded by: BF to approve all consent items with no discussion by the following vote: AYES: 5 ; NOES: 0 ; ABSENT: 0 Motion carried.

- XI. District Administrative Reports

- A. District Facilities Report..... Mr. Dale Hansen  
Superintendent Hansen reported that during the break we have JL Bray and Diede coming to repair roof leaks at Bethany and Wicklund. We continue to hammer them to correct the roof leaks. Questa is moving along. Altamont design is moving well. There will be a presentation by NMR in January to discuss the design.
- B. School Site Reports
  1. Wicklund Elementary..... Mr. Vergara  
Principal Vergara reported that everyone is excited that there is only two more days before the break. Unfortunately we had to postpone the holiday concert. Debbie and I have completed the first round of observations. The first annual pip-squeak party was a success. The 8<sup>th</sup> graders took some responsibility about the event and really took charge. Nov/Dec the theme is caring. Canned food drive was put on by ASB. Completed application for the distinguished schools award. It has been a great process to work with the teachers and Debbie on this. Tomorrow is the student of the month assembly 8:30 and 2:10.
  2. Bethany Elementary..... Ms. Buckley  
Principal Buckley had nothing further to report.
  3. Lammersville Elementary..... Mr. D’Amico  
Principal D’Amico reported that two of the students are here that are boy scouts that are here taking notes as part of the merit badge to take notes at this meeting. Visit from Greg Felver, visiting on leave, and he is getting married on Sunday. He was in full uniform and visited some classrooms. He reported that the concerts were a great success. Neat to hear the students and see them show their pride in their work. A local church in Tracy approached Mr. D’Amico to do a service project for the school. They came and painted the poles and did some things for the school. LSF did the cookie dough fundraiser and raised \$8,000 profit. Would like to invest it into technology and assemblies. Rhythm magic assembly on January 20<sup>th</sup> at 9:00a.m. Thank LSF for providing this assembly for us.

- C. District Enrollment Report..... Mr. Dale Hansen  
Superintendent Hansen reported we stabilized our enrollment numbers. The cabinet had some time to review our enrollment and staffing projections. We have begun dialogue on what Questa will look like. Good news is we'll be pulling teachers out of the resource rooms at Bethany and Wicklund.
- D. District Business Report & Cafeteria Closing 2008-09..... Mrs. Alvina Keyser  
Mrs. Keyser reported that the cafeteria report is staying at the same levels. The sales aren't as high as last year but that may be due to the economy. Business & budget is the same news, nothing solid.
- E. Educational Services Report..... Mrs. Debbie Burnette  
Mrs. Burnette reported that some of the GATE classes are still being continued. The Interactive social studies class offers two different themes. One focuses on algebra, geography, and travel and the other focuses on ancient civilization and drama. Mrs. Hurst spoke about the GATE art class and mentioned it is going really well. We are continuing We are adding two new classes: teaching Chinese – 2 great candidates that will be interviewing. Hands on science class is the other new class being offered. In February GATE groups will be giving a presentation to the board. Young authors will begin. Instructions will be giving out to the teachers soon. Any Board members available to judge anytime on March 24 or 25. The actual event is on Saturday April 17<sup>th</sup>. On January 4<sup>th</sup> is the staff development day. All board members are invited to attend any session or all of the day. In the board letter there is one date change; DLAC will be on January 21<sup>st</sup>.

XII. Governing Board Reports: No reports by the Board.

XIII. Governing Board Action Items:

- A. **Consider/Approval of First Interim Fiscal Report.**  
Mrs. Keyser reviewed the first interim report. Increased ADA by 34.5. Cash flow concern – \$19,000 in June due to borrowing money to keep us positive.  
This item had a MOTION TO APPROVE BY: SNielson ; SECOND BY: AKhanna; with no discussion. This item was approved with the following vote: AYES:5; NOES:0; ABSENT:0. ABSTAIN:0 Motion carried
- B. **Consider/Approval of 2009 IRS Mileage Rate Decrease from .55 Cents per Mile to .50 Cents per Mile Effective January 1, 2010.**  
This item had a MOTION TO APPROVE BY: BFobert; SECOND BY: SNielson with no discussion. This item was approved with the following vote: AYES:5; NOES:0; ABSENT:0. ABSTAIN:0 Motion carried
- C. **Consider/Approval of the 2008 – 2009 Audit Report.**  
Mrs. Keyser reviewed the findings from BES that the receipts needed to be written by the teachers to the students which was corrected right away. That was the only finding in the audit. The State funding for categorical changed. The accounts receivable was not to be recognized for 2008-09 but the dollars were considered immaterial so no audit adjustments were necessary.  
This item had a MOTION TO APPROVE BY: BFobert ; SECOND BY: CCunningham with no discussion. This item was approved with the following vote: AYES:5; NOES:0; ABSENT:0. ABSTAIN:0 Motion carried
- D. **Consider/Approval of Governing Board Resolution 09-10-06 Addendum in Support of and Consenting to the Petition for Reorganization of a Portion of the Tracy Joint Unified School District to Form a Lammersville Joint Unified School District within the Boundaries of the Lammersville and Mountain House Elementary School Districts.**  
Superintendent Hansen reported that this is the last resolution tied to unification. MH was recognized as a Thompson Bill meaning that they are their own district and we will provide High School Services. This item had a MOTION TO APPROVE BY: SNielson ; SECOND BY: AKhanna with no discussion. This item was approved with the following vote: AYES:5; NOES:0; ABSENT:0. ABSTAIN:0 Motion carried.
- E. **Consider/Approval of Classified Job Descriptions:**  
1. Information Technology Officer  
2. Payroll and Benefits Specialist  
This item had a MOTION TO APPROVE BY: CCunningham ; SECOND BY: BFobert with no discussion. This item was approved with the following vote: AYES:5; NOES:0; ABSENT:0. ABSTAIN:0 Motion carried.
- F. **Consider/Approval of New Collective Bargaining Agreement Between California School Employee Association and the Lammersville Elementary School District for 2009-10.**

Supt Hansen recommends approval of the agreement with the exception to return to the table with negotiations on the retiree benefit package. This item had a MOTION TO APPROVE BY: S.Nielson ; SECOND BY: CCunningham with no discussion. This item was approved with the following vote: AYES:5; NOES:0; ABSENT:0. ABSTAIN:0 Motion carried.

**G. Consider/Approval of Changing the Next Regular Governing Board Meeting Scheduled for January 27, 2010 Board Meeting to Wednesday, January 20, 2010.**

This item had a MOTION TO APPROVE BY: S.Nielson ; SECOND BY: A.Khanna with no discussion. This item was approved with the following vote: AYES:5; NOES:0; ABSENT:0. ABSTAIN:0 Motion carried.

XIV. Information and Discussion Items Reviewed:

- A. State Budget Calculation – Superintendent Hansen reviewed the principal apportionment monthly payment schedule with the Board. If the State doesn’t approve the budget all the Districts will have to do a trans.
- B. Federal Race to the Top Funds (RTTT) – Superintendent Hansen reported that the RTTT is being debated in the State. 4.35 billion Federal dollars there from President Obama to change some of our ways of doing things. CA school boards are requested to adopt the MOU without a plan.
- C. Unification – On January 20<sup>th</sup> the SJCOE votes on the District Petition for unification. If accepted then we will hold an election in June for the new Unified Board. \$3 Million to be received from TUSD to begin the design of the High School.
  - 1. Next Steps
  - 2. Define Scope of Work – DRAFT included in the packet. We are becoming a HS district without a HS staff. We have a 5 year clock. Asking the Board for permission to request bids from consultants for curriculum options for the HS, technology. There are companies that do all the scope of work and are experts in these areas. \$3 Million returning to our District will be used to fund the planning process. No indication of cost but we will bring the proposals to the Board for approval.
- D. Bethany Appeal Funding – Bethany Funding is 3<sup>rd</sup> on the unfunded list. We may be funded in March when the new bonds will be sold.
- E. Governing Board Annual Goal: The District will Prepare a Detailed Emergency Response Plan – Supt Hansen reported we are working towards this. Training in January. Good grand opening at Delta College. The Delta College Dean speaks passionately about the transition into college.

XV. Calendar of Events Were Reviewed: One change was made.

- A. December 21, 2009 – January 1, 2010 .....Winter Break – No School
- B. Monday, January 4, 2010.....Staff Development Day – No School
- C. Monday, January 18, 2010.....MLKJ Day – No School
- D. Wednesday, January 27, 2010Regular Governing Board Meeting has been changed to the 20<sup>th</sup>.

XVI. Adjourn to Closed Session (If Needed) 8:18 P.M. – Not needed. SN, BF second.

XVII. Reconvene to Open Session: \_\_\_\_\_ P.M. to report any action taken in Closed Session.

XVIII. Adjournment of the Regular Meeting, December 16, 2009, at 8:20 P.M.

MOTION BY:; SECOND BY:; AYES: 5 ;NOES: 0 ; ABSENT: 0

Respectfully submitted,

\_\_\_\_\_, Secretary

Approved and ordered entered into the

Proceedings of the District on January 20, 2010. \_\_\_\_\_, Clerk