



**LAMMERSVILLE ELEMENTARY
SCHOOL DISTRICT**

Lammersville Elementary
Wicklund Elementary
Bethany Elementary
William A. Lebo
Superintendent



Established 1877 — Over 125 Years of Educational Success

Governing Board Members

Dr. Chris Cunningham, President ~ Dr. Atul Khanna, Clerk ~ Mrs. Yolanda Salsedo ~ Mr. Matthew Balzarini ~ Mr. Shane Nielson

MEETING MINUTES OF THE GOVERNING BOARD

WEDNESDAY, SEPTEMBER 26, 2007

AGENDA

- I. Call to order at 6:30 P.M.
- II. Adjourn to Closed Session at 6:30 P.M. (Closed Session is in regards to Personnel, Expulsion, and Negotiation Matters as permitted under Gov. Code Section 54957, 54957.6 and 54957.1)
- III. Reconvene to Open Session at 7:01 P.M.
- IV. Pledge of Allegiance – Dr. Atul Khanna, Board Clerk
- V. Members Present: Atul Khanna; Matt Balzarini; Shane Nielson; Yolanda Salsedo
Staff Present:

William Lebo, Superintendent	Noel Balzarini, Administrative Assistant
Debbie Burnette, Dir. Of Curriculum	Alvina Keyser, Dir. Of Business Svcs
Samy D'Amico, Lammersville Principal	Keri Buckley, Bethany Principal
Lem Vergara, Wicklund Principal	Kim Parrott, Dir. Of Special Ed.
Debbie Wingo, Vice-Principal WES & BES	Rose Boynton, Librarian, LES

Others Present:

Hewitt Moten	Caroline Davila	Ken Olds	Sandy Olds
Steven Kreek	James Lamb	Lillian Muela	Jerry Torres
Heather Lamb	Suzanne Maldonado	Jose Maldonado	Dave Brown
Mike Klinkner	Shelli Newman-Baldi	T.J. Baldi	

- VI. Report of Action taken in Closed Session, If any:
No Action taken in closed session to report.
- VII. Employee Recognition – Ms. Lillian Muela, Administrative Assistant - 40 Years of District Service: 1967-2007
Dr. Atul Khanna recognized Miss Muela for her 40 years of excellent service to the Lammersville Elementary School District. He presented her a plaque with as a gift from the District.
- VIII. Approval and/or Corrections to the Agenda.
 - One addition to the agenda: XIII. M. Consider/Approval of Revised Fund 49 from the Fiscal Report of Unaudited Actuals for the 2006-2007 School Year. Alvina Keyser stated that this was from a clarification on the 2002 Bond Series - \$2.6 Million
 All items were approved as presented with no discussion by the following vote:
 MOTION BY: Y.Salsedo; SECOND BY: S. Nielson; AYES: 4; NOES: 0; ABSENT: 1 C.C.

IX. Receiving of Public Comments:

Superintendent Lebo recognized and introduced Mr. Ken and Sandy Olds, former Superintendent of the Lammersville School District.

Jim Lamb spoke that he met with Dr. Franco, Superintendent of the Tracy Unified School District, to discuss the numbers of High School age students that reside in the Lammersville School District. Mr. Lamb mentioned that there are 221 high school age students in the 95391 zip code. Total enrollment numbers at West High School is 3225 and at Tracy High School is at 2630.

Mike Klinkner asked Superintendent Lebo could inform us on the process of unification and what is his position on unification.

Trustee Khanna mentioned that this is a complicated process.

Caroline Davila asked that Superintendent Lebo would let them know where he stood on the unification process.

Superintendent Lebo responded that the plans lie with Tracy Unified and will not shift until unification occurs. He recommended that the interested parties compile a list of questions and Superintendent Lebo and the Governing Board will answer at the next Board Meeting. He adds that this Governing Board has not deviated from the unification plans.

Jeff Lamb agreed to e-mail Superintendent Lebo with the questions they have regarding unification before they meet with the State Department of Ed. He would also like to know what the impact of Kimball High School will oppose on our unification plans.

Celeste Farron was interested in finding out the pros & cons on starting a high school right away. She would not like to see our high school fail within the 5 year time frame.

Trustee Salsedo reminded the parent group that Lammersville School numbers should be included in the projection. Zip code 95304.

Superintendent Lebo concluded the discussion that he will provide a presentation at the next Governing Board Meeting to answer the questions that were provided to him under the Governing Board Reports.

Susan Maldonado spoke about her daughter that is severely allergic to peanuts and all tree nuts. She stated that she recognized that the school is doing what they can but would ultimately like to see the prevention of all nuts brought to school. The principal at Wicklund sent out a letter stating there is a few students severely allergic to peanuts and tree nuts but that they are still able to bring it from home.

Superintendent Lebo stated that there are 2 Governing Board Action Items up for approval this evening regarding student’s allergies. The cafeteria staff has a list of provisions they need to follow to prevent specific food items from being served.

X. Consent Items for Consideration:

A. Approval of Governing Board Meeting Minutes:

- 1. Regular Meeting – August 22, 2007
- 2. Special Meeting – September 12, 2007

B. Approval of Warrants as listed: (See attached List)

C. Approval of Budget Revisions: (See Attachment)

D. Approval of San Joaquin County Outdoor School Program for District 6th Grade Students - \$245 per Student. Wicklund & Bethany Schools: March 17th-21st; Lammersville School: May 12th-16th

Trustee Nielson questioned why the schools are all going on different weeks.

Superintendent Lebo responded that the camp can not provide space for all 3 schools at one time.

E. Approval of Contract with Jill Cox, Occupational Therapist for 2007-2008

F. Approval of CBET Application (Community-Based English Tutoring Program)

G. Approval of Revised Bethany School Instructional Days Calendar

All items were approved as presented with no discussion by the following vote:

MOTION BY: S.Nielson ; SECOND BY: M.Balzarini ; AYES: 4 ; NOES: 0 ; ABSENT: 1 C.C.

XI. District Administrative Reports

A. Report on District Facilities..... Ms. Doris Unsod

- 1. Ms. Unsod was not present this evening; Superintendent Lebo reported that Bethany School students were eating lunches in the multipurpose room. The kitchen is expected to be complete in 3 weeks. We received the punch list for the cafeteria. Some trees were installed today and will continue tomorrow and Friday. There will not be any students at the site on Friday so they should be able to complete the interior landscaping. The Wicklund School Multipurpose room floor is complete. The Volley Ball lines have been installed. Shea Homes has not moved forward on the mitigation agreement.

Celeste Farron asked if it would be possible to include in the mitigation agreement that Shea Homes would not be able to tell potential buyers that a high school will be built soon.

B. Report on Enrollment September, 2007..... Mr. Bill Lebo

1. Superintendent Lebo reported that enrollment is currently at 1454 regular education students; 25 Special Education class students totaling 1479. We are currently searching for an 8th Grade Teacher for Bethany School.

C. School Site Reports

1. Bethany School..... Mrs. Keri Buckley
Principal Buckley reported that school has been open for one month now and most of time spent was ensuring basic needs were addressed, goals to work with staff, she shared personal learning goals and asked for staff to do the same. They already have a group for the star lab. 1st and 2nd grade are going on field trips. Red Ribbon week and Bethany’s 1st Student of the Month assembly is coming. Currently 611 students are enrolled. We are still in search for an 8th Grade Teacher.
Celeste Farron asked when it is appropriate to talk to students about drugs.
Principal Buckley responded that all grades participate in the festivities.
2. Lammersville School..... Mr. Samy D’Amico
Principal D’Amico thanked Noel for creating a new letterhead for Lammersville School. He reported that this was a wonderful night to celebrate Lillian’s 40 years of service with everyone together and having Mr. and Mrs. Ken Olds present. He heard many stories about Lammersville School and its history and appreciates all the insight. At the next staff development day Mrs. Faith Ofman, 2nd grade teacher at Lammersville, will hold a workshop called Math Boards. He invited all to see how Math Boards is taught and complimented Mrs. Ofman for offering to present at the next staff development day. LSF is holding their annual dinner/auction on 10/19/07 and the student carnival will be on 10/27/07.
3. Wicklund School..... Mr. Lem Vergara
Principal Vergara reported that the API scores indicated a 1 point growth at Wicklund. Wicklund also qualified to apply for the Distinguished School’s Award. Progress reports are going home tomorrow. Character Ed Program began and the first month’s theme is Respect. He will send out dates and times to all board members. We implemented Student of the Week for K-5th grade students. At the end of each week all designated students of the week come to the office to meet with the principal and vice-principal to ask questions. The fall carnival is on 10/13/07. We will have a Halloween parade on 10/31/07.
Trustee Salsedo asked if the District could provide a monthly discipline report.
Superintendent Lebo responded that he would provide a quarterly report.
Vice-Principal Wingo was responsible for the decorations in the Board Room.

D. District Business Report.....Mrs. Alvina Keyser

1. Mrs. Keyser included the presentation from ACSA. Highlights were that the COLA did not change nor did the budget. She provided a handout regarding the Budget Update. The auditors will be here on Monday through Wednesday. The Bethany Cafeteria staff is having a tough time supplying lunches to Bethany from Wicklund but they are managing it well.

E. August, 2007 Cafeteria Report..... Mrs. Alvina Keyser

1. We are negative by \$11,000 due to 1 week of Bethany revenues to 1 full month of Bethany Salaries. It will even out next month.

F. District Special Education Report.....Mrs. Kim Parrott

1. Mrs. Parrott reported that more and more students with special needs are coming to our District. She viewed her first international IEP from London. Our families need more training on the special education process. We will be holding some family special ed nights. A handout was provided to the board with the dates of the special education parent nights planned for this school year.

G. District Curriculum Report.....Mrs. Debbie Burnette

1. Mrs. Burnette discussed the calendar of events coming up. She provided many handouts: GATE Application & 3 year approval from the state; AGventure 2007 on Wednesday, October 24th; Agenda for the 3rd and final Staff Development Day for our District.

H. District Report of Spring, 2007 STAR Testing Results.....Mr. Bill Lebo

1. Superintendent Lebo included the STAR District and school reports in the board packets. Test results indicated that we met all state & federal requirements (AYP).

XII. Governing Board Reports:

There were no Governing Board reports.

XIII. Governing Board Action Items:

A. Consider/Approval of Certificated Hires:

1. No possible hires for the 8th Grade Teacher, Bethany School – Continue to Search
2. Lisa Scaffidi, 7th Grade Teacher, Lammersville School

This action item had the following discussion:

Trustee Salsedo asked if the 7th grade teacher to be hired is fully credentialed.

Superintendent Lebo responded No, she is in the credential program employable through a University Internship. Mentor teacher will be Jennifer Graham.

Approved with the following vote:

MOTION BY: S.Nielson ; SECOND BY: M.Balzarini ; AYES: 4 ; NOES: 0 ; ABSENT: 1 C.C. .

B. Consider/Approval of Classified Hires:

1. Antonio Sousa, Custodian – Bethany School – Pending Clearance
2. Kenneth LaBad, 2 hour Noon Duty Supervisor – Wicklund School
3. Jose Camacho, Bilingual Instructional Aide – Bethany School

This action item had the following discussion:

Trustee Khanna ensured that pending fingerprint clearance Antonia Souza would be hired.

Superintendent Lebo responded Yes.

Approved with the following vote:

MOTION BY: M.Balzarini ; SECOND BY: S.Nielson ; AYES: 4 ; NOES: 0 ; ABSENT: 1 C.C. .

C. Consider/Approval of Inter-District and Intra-District Transfer Request – Revised List.

This action item had the following discussion:

Trustee Salsedo would like the District to offer the 1st grade student that was denied for Wicklund to Bethany School.

Approved with this change at the following vote:

MOTION BY: S.Nielson ; SECOND BY: M.Balzarini ; AYES: 4 ; NOES: 0 ; ABSENT: 1 C.C. .

D. Consider/Approval of Adjourning Regular Session to Public Hearing on Sufficiency of Instructional Materials for All District Students.

This action item was approved with no discussion by the following vote:

MOTION BY: Y.Salsedo ; SECOND BY: S.Nielson ; AYES: 4 ; NOES: 0 ; ABSENT: 1 C.C. .

Public Hearing began at 9:42 P.M.

E. Consider/Approval of Closing Public Hearing and Returning to Regular Session.

This action item was approved with no discussion by the following vote:

MOTION BY: S.Nielson ; SECOND BY: M.Balzarini ; AYES: 4 ; NOES: 0 ; ABSENT: 1 C.C. .

F. Consider/Approval of Governing Board Resolution 07-08-05 Declaring the Sufficiency of Instructional Materials for All Students within the District's Programs.

This action item was approved with no discussion by the following vote:

MOTION BY: S.Nielson ; SECOND BY: M.Balzarini ; AYES: 4 ; NOES: 0 ; ABSENT: 1 C.C. .

G. Consider/Approval of First Reading Governing Board Policy BP5141.27 and Administrative Regulation AR5141.27 Regarding Students with Food Allergies and Special Dietary Needs.

This action item was approved with no discussion by the following vote:

MOTION BY: Y.Salsedo ; SECOND BY: M.Balzarini ; AYES: 4 ; NOES: 0 ; ABSENT: 1 C.C. .

H. Consider/Approval of Revisions to Governing Board Policy BP5141.21 and Administrative Regulation AR5141.21 Regarding Students Administering Medication and Monitoring Health Conditions.

This action item had the following discussion:

Trustee Khanna asked what happens if a staff member needed to administer the epi pen, what steps were taken next?

Superintendent Lebo responded that 9-1-1 would be called as well as the parents.

This item was approved by the following vote:

MOTION BY: S.Nielson ; SECOND BY: M.Balzarini ; AYES: 4 ; NOES: 0 ; ABSENT: 1 C.C.

I. Consider/Approval of Revision to Governing Board Policy BP3452 Regarding Student Activity Funds.

This action item was approved with no discussion by the following vote:

MOTION BY: Y.Salsedo ; SECOND BY: S.Nielson ; AYES: 4 ; NOES: 0 ; ABSENT: 1 C.C.

9:05 P.M. Trustee Salsedo departs.

J. Consider/Approval of Job Description for Speech/Language Pathologist Assistant (SLPA).

This action item was approved with no discussion by the following vote:

MOTION BY: S.Nielson ; SECOND BY: M.Balzarini ; AYES: 3 ; NOES: 2 ; ABSENT: 2 – Y.S./C.C.

K. Consider/Approval of Job Description for District Courier – 2 Hours per Day – Salary Range: \$11.06; \$11.58; \$12.13; \$12.74.

This action item was approved with no discussion by the following vote:

MOTION BY: S.Nielson ; SECOND BY: M.Balzarini ; AYES: 3 ; NOES: 2 ; ABSENT: 2 – Y.S./C.C.

L. Consider/Approval of Governing Board Resolution 07-08-06 Establishing Classified Salary Rates for Substitute Personnel.

Superintendent Lebo added that this will be Step 1 for all classified substitutes on the specific position they are working in.

This action item was approved with no discussion by the following vote:

MOTION BY: S.Nielson ; SECOND BY: M.Balzarini ; AYES: 3 ; NOES: 2 ; ABSENT: 2 – Y.S./C.C.

M. Consider/Approval of Revised Fund 49 from the Fiscal Report of Unaudited Actuals for the 2006-2007 School Year.

Mrs. Keyser clarified that this is for the bond series 2002 – positive \$2.6 million.

This action item was approved with no discussion by the following vote:

MOTION BY: S.Nielson ; SECOND BY: M.Balzarini ; AYES: 3 ; NOES: 2 ; ABSENT: 2 – Y.S./C.C.

XIV. Information and Discussion Items:

- A. Wicklund School Multi-Purpose Room Flooring – Completed
- B. Board Planning Session – To Develop 2007-2008 Goals – Superintendent Lebo will send out an e-mail with possible dates.
- C. Board Site Visitation Dates: Trustee Balzarini will meet on Wednesday, October 3, 2007; Trustee Nielson will attend if he is in town.

XV. Calendar of Events:

- A. Friday, September 28th3rd Staff Development Day – No Students
- B. ~~Wednesday~~ Wednesday, October 24thNext Regular Governing Board Meeting

Adjournment of Regular Meeting, September 26, 2007, at 9:16 P.M. Approved by the following vote:

MOTION BY: M.Balzarini ; SECOND BY: S.Nielson ; AYES: 3 ; NOES: 0 ; ABSENT: 2 – Y.S./C.C.

Respectfully submitted,

_____, Secretary

Approved and ordered entered into the Proceedings of the District on October 24, 2007.

_____, Clerk