



**LAMMERSVILLE ELEMENTARY  
SCHOOL DISTRICT**

Lammersville Elementary  
Wicklund Elementary  
Bethany Elementary  
William A. Lebo  
Superintendent



*Established 1877 — Over 125 Years of Educational Success*

*Governing Board Members*

*Dr. Chris Cunningham, President ~ Dr. Atul Khanna, Clerk ~ Mrs. Yolanda Salsedo ~ Mr. Matthew Balzarini ~ Mr. Shane Nielson*

**MEETING MINUTES OF THE GOVERNING BOARD**

**WEDNESDAY, AUGUST 22, 2007**

- I. The Lammersville Elementary School District Governing Board met in a regular session on Wednesday, August 22, 2007 called to order at 6:00 P.M.
- II. Adjourn to Closed Session at 6:05P.M.
- III. Reconvene to Open Session at 7:14 P.M.
- IV. Pledge of Allegiance – Dr. Chris Cunningham, Board President
- V. Roll call was taken with the following members present: Chris Cunningham; Shane Nielson; Matthew Balzarini; Yolanda Salsedo; Atul Khanna

Staff Present:

William Lebo, Superintendent	Noel Balzarini, Administrative Assistant
Debbie Burnette, Dir. Of Curriculum	Doris Unsod, Facilities Planner
Samy D’Amico, Lammersville Principal	Keri Buckley, Bethany Principal
Lem Vergara, Wicklund Principal	Alvina Keyser, Dir. Of Business Svcs
Debbie Wingo, Vice-Principal WES & BES	Kim Parrott, Dir. Of Special Ed.
Michael Bunch, Wicklund 8 <sup>th</sup> Grade	Sandi Worrell, RSP Teacher
Linda Selvidge, Librarian Bethany School	Barbara Heally, Bethany 8 <sup>th</sup> Grade

Others Present:

Betty Giron	Hewitt Moten		
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- VI. Report of Action taken in Closed Session, If any:  
None taken.
- VII. Approval and/or Corrections to the Agenda.
  - Added to Item XII B. 1. Christina Pedersen 2. Heather Kooreman 5. Carmen Campos, LES Cafeteria 5 hrs per day

MOTION BY: A. Khanna; SECOND BY: M. Balzarini; AYES: 5 ; NOES: 0 ; ABSENT: 0.

VIII. Receiving of Public Comments:

Betty Giron (BSF President) would like to know if the Bethany calendar has been revised to make up the 9 days due to the delay.

Superintendent Lebo replied that the staff at Bethany School is currently deciding the dates. They will publish by the first week in September.

IX. Consent Items for Consideration:

A. Approval of Governing Board Meeting Minutes:

- 1. Corrections to the Governing Board Meeting on 07/25/07 Minutes: Correct all reference to Salsedo.
- 2. Corrections to the Governing Board Meeting on 08/11/07 Minutes: Indicate that the Governing Board moved to begin the process of closing the Lammersville Charter School.

B. Approval of Warrants as listed: (See attached List)

C. Approval of Budget Revisions: (See Attachment)

D. Approval of Classified Resignation: Mrs. Kathy McLeod, Instructional Aide

All items were approved as presented with no discussion by the following vote:

MOTION BY: A. Khanna; SECOND BY: M. Balzarini ; AYES: 5 ; NOES: 0 ; ABSENT: 0 .

X. District Administrative Reports

A. Report on District Facilities..... Ms. Doris Unsod

1. Ms. Unsod reported that Bethany School is scheduled to open on Monday. We have loaner furniture scheduled to be delivered this week due to a shortage of furniture. All students will have furniture when school opens. The multipurpose room will not be ready for use. Food will be transported to Bethany from the Wicklund kitchen. Hope to have it completed by two weeks. Concrete is still needed where the gates are. Landscaping will be sod and the apparatus should be delivered and installed in a couple of weeks. Substantial completion was signed so we could occupy the facility. Copy machines were delivered today. Trustee Salsedo asked what was the Wicklund School multipurpose room outcome. Ms. Unsod replied we needed the floor ASAP and we still need to have the French drain installed in the landscaping outside of the multipurpose room. Ms. Unsod reported that Shea Homes CFD will sell bonds next week. Matthews is ready to build 14 homes.

B. Report on Enrollment 07-08..... Mr. Bill Lebo

1. Superintendent Lebo reported that Bethany School had 15 enrollments today. 6<sup>th</sup> Grade is overcrowded at Wicklund. We will have a meeting to discuss this issue per LTA contract.

C. School Site Reports

1. Lammersville School..... Mr. Samy D'Amico

- a) Principal D'Amico thanked the Board for allowing him the opportunity to join our District. He stated that it is very enjoyable to be around hard working people with no complaining. He is very excited about the two new secretaries he hired. He is sad to see Lillian leave. We are planning a formal gathering to thank her for all that she has done. Open house is tomorrow night. We received \$1,000 grant from Tracy. We are still searching for a 7<sup>th</sup> grade teacher. We are very thankful to have Ruth Pineo filling in for us.

2. Wicklund School..... Mr. Lem Vergara

- a) Principal Vergara thanked the Board members in attendance at Back-to-School night last evening. Enrollment is currently at 589. The parking lot is less crowded. Wicklund is currently piloting a "middle School" elective program. We are trying it to see how it works with an evaluation after ever trimester. The sports club is having a spaghetti feed fundraiser on Friday, September 14<sup>th</sup> at Wicklund School to benefit all sports. September 19<sup>th</sup> is picture day.

3. Bethany School.....Mrs. Keri Buckley

- a) Principal Buckley reported many changes have occurred since she wrote her letter. Her overall feeling is excitement. The District staff is very warm and everything is taken care of and their first priority is the staff. When I wrote my letter, our enrollment was at 542; we are currently at 568! K and 7<sup>th</sup> grades are filling up very fast. Friday, August 24<sup>th</sup> at 5:00pm, we will be posting the class lists, map, and bus route. Mrs. Barbara Heally, 8<sup>th</sup> Grade Teacher at Bethany, will be trying out the 'Character Counts' electives in the 8<sup>th</sup> grade. The proposal is included with my letter. The program provides the 8<sup>th</sup> graders the opportunity to be roll models. Becky Tynan, 7<sup>th</sup> Grade Teacher at Bethany, is also involved in this program. Superintendent Lebo discussed the Bethany Dedication ceremony with the Board to be on Thursday, September 6<sup>th</sup> at 5:30pm with the Back-to-School night to follow.

D. District Business Report.....Mrs. Alvina Keyser

1. Mrs. Keyser reported that she will be in Sacramento on September 4, 2007 and will bring back any budget revisions. We are up 1342 from 1251; an increase of 91 ADA. The cafeteria now has site supervisors at each site - All cafeterias are online. The business office had a very busy summer. This is the largest growth she's ever been through. A change in Certificated Benefits from CVT showed an increase. Classified Benefits has changed with the drop of Blue Shield HMO. Mrs. Keyser is temporarily arranging Substitute staff since Lillian is retiring. She has established a new procedure and will pass it on once running smoothly.

E. Cafeteria Report - June, 2007.....Mrs. Alvina Keyser

1. Mrs. Keyser reported the cafeteria account showed a positive increase of funds due to interest due to our positive balance all year. This is due to Patricia Martin, Cafeteria Manager, being very conscientious about spending and fully utilizes commodities.

- F. District Special Education Report.....Mrs. Kim Parrott
  - 1. Mrs. Parrott reported that the Special Ed enrollment is going up. The Learning Center is up and running at Wicklund School. District Special Ed numbers are: 113 Speech; 74 Speech only; 39 Speech RSP/SDC; 54 RSP only; 27 SDC; 14 out of District, going smoothly; 13 in site counseling; 4 O.T.; 1 Educational Interpreter; 2 1:1 Inclusion Aides; 1 Physical Therapy Referral; 3 Mountain House.
- G. District Curriculum Report.....Mrs. Debbie Burnette
  - 1. Mrs. Burnette thanked the Board for allowing her to fulfill the full-time Director of Curriculum position. She reported that the Science materials will be delivered next week to all classrooms. The GATE plan was approved for 1 year. The District math assessments are next week for Wicklund and Lammersville Schools. Bethany School's assessments will be in a couple of weeks. Curriculum Council needs 2 School Board Members to join for the school year. President Cunningham and Trustee Balzarini agreed to participate another year on the committee.
- H. Preliminary District Spring, 2007 STAR Testing Results..... Mr. Bill Lebo
  - 1. Superintendent Lebo reported that STAR test results were released from State Superintendent Jack O'Connell. The API results will be announced the 1<sup>st</sup> week in September.
- I. Report on Summer School 2007.....Mr. Michael Bunch
  - 1. Mr. Bunch, 8<sup>th</sup> Grade Teacher at Wicklund School and Summer School 2007 Principal, reported that there was 220 student enrolled. On the first day there were 176 students. On the last day there were 161 students. 91% of students successfully passed through. Mr. Bunch will review with Mr. Lebo what worked and did not work for the summer program. He also mentioned interest in being the Principal for summer school next year.

XI. Governing Board Reports:

Trustee Salsedo mentioned she would be attending Congressman McNeary's presentation at the County Office of Education.

XII. Governing Board Action Items:

A. Consider/Approval of Certificated Hires:

- 1. Devon Jurcso – 3<sup>rd</sup> Grade Teacher, Bethany School
- 2. Charmaine Ehrhart – 1<sup>st</sup> Grade Teacher, Bethany School
- 3. Amy Bachtel – 2<sup>nd</sup> Grade Teacher, Bethany School
- 4. Marchelle Moten – 5<sup>th</sup> Grade Teacher, Bethany School
- 5. Rebecca West – Kindergarten Teacher, Wicklund School – We currently have 84 Kindergarten students

This action item was approved with no discussion by the following vote:

MOTION BY: Y.Salsedo ; SECOND BY: A.Khanna ; AYES: 5 ; NOES: 0 ; ABSENT: 0 .

B. Consider/Approval of Classified Hires:

- 1. Christina Pedersen, Secretary II, Lammersville School
- 2. Heather Kooreman, Secretary I, Lammersville School
- 3. Guadalupe Ramirez, Bilingual Aide, Bethany School
- 4. Lorraine Bustos, Temporary 1: Special Ed. Inclusion Aide, Wicklund School
- 5. Carmen Campos, Cafeteria Helper, Lammersville School

This action item was approved with no discussion by the following vote:

MOTION BY: M.Balzarini ; SECOND BY: S.Nielson ; AYES: 5 ; NOES: 0 ; ABSENT: 0 .

C. Consider/Approval of Inter-District and Intra-District Transfer Request – Revised List.

This action item was approved with no discussion by the following vote:

MOTION BY: S.Nielson ; SECOND BY: M.Balzarini ; AYES: 5 ; NOES: 0 ; ABSENT: 0 .

D. Consider/Approval of Governing Board Resolution 07-08-01 for Change Order No. 3 for the Bethany Elementary School Project.

This action item was approved with no discussion by the following vote:

MOTION BY: Y.Salsedo ; SECOND BY: M.Balzarini ; AYES: 5 ; NOES: 0 ; ABSENT: 0 .

E. Consider/Approval of Governing Board Resolution 07-08-02 Authorizing Budget Transfers for Closing 2006-2007 Fiscal Year.

This action item was approved with no discussion by the following vote:

MOTION BY: Y.Salsedo; SECOND BY: M.Balzarini; AYES: 5; NOES: 0; ABSENT: 0.

F. Consider/Approval of Governing Board Resolution 07-08-03 Authorizing Budget Transfers During the Current 2007-2008 Budget Year.

This action item was approved with no discussion by the following vote:

MOTION BY: S.Nielson; SECOND BY: M.Balzarini; AYES: 5; NOES: 0; ABSENT: 0.

G. Consider/Approval of District Policy to Charge Student for Certain Yearly Consumable Materials.

This action item was REVISED after Trustee Nielson approved the motioned, with a 2<sup>nd</sup> by Trustee Salsedo with the following discussion: Trustee Balzarini felt the District should provide all instructional materials, including consumable spelling books, for all grade levels instead of charging 4<sup>th</sup> – 8<sup>th</sup> grade students. Comments were made that other Districts do not charge their students for any consumables. Mrs. Burnette mentioned that the curriculum would be changing and we may not have consumable spelling books. The Board then agreed to revise the action item as follows: Approval of District Policy to not charge students for any consumables for the 2007-2008 school year.

This action item was approved as revised with no further discussion by the following vote:

MOTION BY: S.Nielson; SECOND BY: M.Balzarini; AYES: 5; NOES: 0; ABSENT: 0.

XIII. Information and Discussion Items:

- A. Wicklund School Multi-Purpose Room Flooring – Update on Repair – Completed and opened for the first day of School. French drains will be installed to prevent future water issues.
- B. Review of 2006-2007 District Goals and Planning for 2007 – 2008 Goals and Objectives Development Session: Reviewed goals and will plan another session to discuss new goals for the current school year.
- C. SJC School Boards Association Up-Coming Events
- D. CSBA Nomination for Director-at-Large, American Indian and Black: If any Board members are interested please let us know.

XIV. Calendar of Events: Modified as follows:

- A. Saturday, September 8th.....Bethany School Dedication Ceremony  
– Changed to September 6, 2007 at 5:30pm.

XV. Adjournment of Regular Meeting, August 22, 2007, at 9:26 P.M. Approved by the following vote:

MOTION BY: M.Balzarini; SECOND BY: Y.Salsedo; AYES: 5; NOES: 0; ABSENT: 0.

Respectfully submitted,

\_\_\_\_\_, Secretary

Approved and ordered entered into the  
Proceedings of the District on September 26, 2007.

\_\_\_\_\_, Clerk