



# LAMMERSVILLE ELEMENTARY SCHOOL DISTRICT

Lammersville Elementary  
Lammersville Charter  
Wicklund Elementary  
William A. Lebo  
Superintendent



*Established 1877 — Over 125 Years of Educational Success*

*Governing Board Members*

*Dr. Chris Cunningham, President ~ Dr. Atul Khanna, Clerk ~ Mrs. Yolanda Salsedo ~ Mr. Matthew Balzarini ~ Mr. Shane Nielson*

## Minutes – July 25, 2007 – Governing Board Meeting

- I. **The Governing Board of Education** of the Lammersville Elementary School District met in a regular session, July 25, 2007, at 6:30 p.m. in the Board Conference Room at Wicklund Elementary School.
- II. **Adjourned to Closed Session at 6:35 p.m.**
- III. **Reconvened to Open Session at 7:06 p.m.**
- IV. **Pledge of Allegiance**
- V. **Roll call was taken:**
  - Members Present:
    1. Chris Cunningham
    2. Yolanda Salsedo
    3. Shane Nielson
  - Members Absent:
    1. Matthew Balzarini
    2. Atul Khanna
  - Staff Present:
    1. William Lebo, Superintendent
    2. Alvina Keyser, Director of Business & Finance
    3. Doris Unsod, Facilities Planner
    2. Roxanne Felver, Payroll/Benefits Specialist
    3. Tammy Hurst, Teacher, Bethany Elementary School
- VI. **Report of Action taken in Closed Session:** No action taken in closed session was reported.
- VII. **Approval and/or Corrections to the Agenda.** No changes were made to the Agenda.

MOTION BY: S. Nielson; SECOND BY: Y. Salcedo; AYES: 3; NOES: 0; ABSENT: 2- M.B, A.K.
- VIII. **Receiving of Public Comments:** No public comments.
- IX. **Consent Items for Consideration:**
  - A. Approval of Governing Board Meeting Minutes:
    1. Regular Meeting – June 27, 2007
  - B. Approval of Warrants as listed: (See attached List)
  - C. Approval of Budget Revisions: (See Attachment)

Alvina Keyser, Director of Business & Finance will be providing budget revisions in an easy to read format. All items were approved as presented.

MOTION BY: S. Nielson; SECOND BY: Y. Salcedo; AYES: 3; NOES: 0; ABSENT: 2- M.B, A.K.
- X. **District Administrative Reports:**
  - A. Report on District Facilities -Ms. Doris Unsod presented copies of photos taken at the Bethany site in June. Bethany furniture is to arrive the first week of August. Carpet, lights and ballasts replacement at Lammersville School was completed in June. Another meeting has been scheduled with Deide Construction and Architechnica to discuss a solution for the floor replacement in the multipurpose room. There continues to be a moisture issue and the problem has not been identified. Legal action may be necessary.

- B. Report on Enrollment for 06-07/Projected 07-08 - Mr. Bill Lebo: Enrollment continues to grow. Current estimated enrollment district wide is 1306; 66 students over last month's estimate.
- C. District Business Report - Mrs. Alvina Keyser: The state budget has not yet been adopted. An Average Daily Attendance Chart was presented for a visual view of the growth Lammersville Elementary School District has been experiencing. Annual Attendance was reported at 1,062.31.
- D. Cafeteria Report – June, 2007 -Mrs. Alvina Keyser: The Cafeteria program will not require a contribution from the General Fund this year. As more staff will be hired for the new school, next year's balance may not be as healthy.
- E. District Special Education Report - Mrs. Kim Parrott: Not present, but a report is included in the board packet.
- F. Update on CDI Child Care at Bethany School - Mr. Bill Lebo: A contract is being negotiated by Doris Unsod with the Child Development Center. A total of 64 students may be accommodated with the use of two classrooms.

**XI. Governing Board Reports: None Reported.**

**XII. Governing Board Action Items:**

- A. Consider/Approval of Certificated Hires:

- 1. Emily Hoptry - Kindergarten Teacher, Bethany School

This Action Item was approved without discussion by the following vote:

MOTION BY: Y. Salcedo; SECOND BY: S. Nielson; AYES: 3; NOES: 0; ABSENT: 2- M.B, A.K.

- B. Consider/Approval of Classified Hires: None Presented; No action required

- C. Consider/Approval of Inter-District and Intra-District Transfer Request – Revised List.

This Action Item was approved without discussion by the following vote:

MOTION BY: Y. Salcedo; SECOND BY: S. Nielson; AYES: 3; NOES: 0; ABSENT: 2- M.B, A.K.

- D. Consider/Approval of Providing School Lunches to Mountain House Elementary School (Alameda County) for the 2007-2008 School Year.

This Action Item was approved without discussion by the following vote:

MOTION BY: S. Nielson; SECOND BY: Y. Salcedo; AYES: 3 NOES: 0; ABSENT: 2- M.B, A.K.

- E. Consider/Approval of Awarding Bethany Elementary School Landscaping Contract to Odyssey Landscaping Company Inc. in the Amount of \$1,026,440; **OR** Reject All Bids.

This Action Item was awarded to the lowest bidder, Odyssey, by the following vote:

MOTION BY: Y. Salcedo; SECOND BY: S. Nielson; AYES: 3; NOES: 0; ABSENT: 2- M.B, A.K.

- F. Consider/Approval of Administrative Secretary Classified/Confidential Position and Placement on the Salary Schedule.

This Action Item was approved without discussion by the following vote:

MOTION BY: S. Nielson; SECOND BY: Y. Salcedo; AYES: 3 NOES: 0; ABSENT: 2- M.B, A.K.

**XIII. Information and Discussion Items:**

- A. Wicklund School Multi-Purpose Room Flooring – Update on Repair: Discussed during District Facilities Report.
- B. Projected Lottery Revenues for 2007-2008
- C. State Department of Education Recommendation to Improve No Child Left Behind Act
- D. Listing of CSBA Upcoming Events provided in board packet.

**XIV. Calendar of Events:**

The Calendar was discussed, the All District Staff Orientation Day was highlighted welcoming all board members on Monday, August 13 beginning at 8:00 a.m. Back-To-School evening dates have not been set.

- XV.** Adjourn Open Session at \_\_\_P.M. for Continuation of Closed Session - Not necessary.
- XVI.** Reconvene to Open Session at \_\_P.M. to report any action taken in Closed Session – Not necessary.
- XVII.** Adjournment of Regular Meeting, July 25, 2007, at 8:04 P.M.  
MOTION BY: Y. Salcedo; SECOND BY: S. Nielson ; AYES: 3 ; NOES: 0 ; ABSENT: 2- M.B, A.K.

Respectfully submitted,

\_\_\_\_\_, Secretary

Approved and ordered entered into the  
Proceedings of the District August 22, 2007.

\_\_\_\_\_, Clerk